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MEET OUR P3 TEAM

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On the Cover:
A special thanks to our P3 participants for taking an active role in providing the photo-material that is featured on the design of this Fall 2017 catalog, as well as for serving as ambassadors to the multiple services we provide through our programs in the Paso del Norte region.

Cover photos and interior photo library by: David Ghent
Professional and Public Programs (P3) provides UTEP students with employment opportunities that allow them to gain meaningful work experiences and enhance their resumes. The daily contributions of our student workers are critical in keeping our many programs running smoothly and efficiently.

We’d like to recognize all our wonderful student employees and hope you will join us: Thank you, students, for your dedication, commitment to high academic standards, and desire to learn and grow professionally. We appreciate you!

THANK YOU FOR ALL THAT YOU DO!

P3-UTEP STUDENT ASSISTANTS:

- ANNMARIE DE LA ROSA
- ARIANA CAMPOS
- CECILY L. PIÑÓN
- DAVID J. PARADIS
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- LYNETTE NEVAREZ-URIAS
- MARIANA TORRES
- NAYELIE TORRES
- NICHOLAS VILLARREAL
- STEPHANIE BALDERAS

Lastly, special congratulations to Austin C. Solorzano, whose design allowed him the opportunity to be selected and featured in this catalog.

GO MINERS!

For a sneak preview of the P3 fall course catalog, follow our Facebook account.
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ELI - Practical English Writing
Grammar - Elements of Sentences

TOEFL iBT Preparation (Internet-based Test)
# New Courses

- **NEW** Microsoft Office for Beginners
- **NEW** Math Refresher for Adults
- **NEW** Lesson Plan Cycle for Beginning Elementary Teachers
- **NEW** CPR and First Aid Certification
- **NEW** Microsoft Office for Beginners

# Cooking
- Cupcakes Galore (Ages 21 & older) - **NEW**
- French Cuisine - Cook for Pleasure!
- Italian Cooking Basics (Chopping, saute, etc) - **NEW**
- Make Authentic Italian Pizza with Chef Terzaroli
- The Art of Homemade Italian Pasta
- Vegan Cuisine - **NEW**

# Crafts and Hobbies
- Home Gardening - **NEW**
- Tasting Wine (Ages 21 & older) - **NEW**

# Fit 4 Life
- Assault Prevention - Self Defense Awareness Class
- BOOT CAMP - Strenght Training for Everyone
- Boxing and Conditioning
- Circuit Training
- Golf for Adults - **OFF CAMPUS**
- Kendo, Iaido and Japanese Swordsmanship
- Kickboxing - 45 Minutes' Workout
- Pilates - **BILINGUAL**
- Spinning - **NEW**
- Ultra Strength and Conditioning Fitness
- Zumba Class

# Health and Wellness
- Cardio T’ai Chi and Weight Loss
- Improve Your Health 15 Minutes a Day! - **NEW**
- Mindful Meditation - 45 Mins Class - **NEW**
- Reflexology - **NEW**
- T’ai Chi Chuan - **UPDATED**
- T’ai Chi Chuan II and III
- Vinyasa Yoga - **NEW**
- Yoga
- Yoga & Weight Loss

# Money Matters
- 10 Steps to Starting a Small Business
- The Millionaire Mind Set

# Music, Dance and Theatre
- Classic Guitar - Level I
- Classic Guitar - Level II
- Learn How to Play Guitar - Level I
- Learn How to Play Guitar - Level II
- Piano Performance - Level I
- Piano Performance - Level II
- Violin Class - Level I
- Violin Class - Level II

# Personal and Professional Enhancement
- CPR and First Aid Certification
- Introduction to OSHA
- Lesson Plan Cycle for Beginning Elementary Teachers - **NEW**
- Math Refresher for Adults - **NEW**

# Photography
- Understanding the TEKS for Beginning Elementary Teachers - **NEW**
- Photography - **29-30**
- Advanced Digital Photography
- Foundations of Photography
- Introduction to Digital Photography and Photoshop
- Intermediate Photoshop
- Portrait Photography - Capture the Emotions - **NEW**

# Reading and Writing
- How to Create Characters with Character
- How to Successfully Self-Publish
- How to Write a Novel in 90 Days
- Poetry in Motion - **NEW**
- P-O-W-E-R Tools for Beginning Writers - **NEW**
- Screenwriting 101
- Advanced Screenwriting 201 - **NEW**
- Writing Dynamic Dialog - **NEW**

# Community Enrichment

## Youth
- **32-36**

### Aquatics
- Dolphins: Beginner to Intermediate Swimming Class (Ages 7-10)
- Frogs: Beginner to Intermediate Swimming Class (Ages 5-6)
- Sea Lions: Stroke Skills Class (Ages 7-17)
- Sharks: Swimming Class (Ages 5-10)
- Stingrays: Intermediate to Advanced Swimming Class (Ages 5-17)
- Tadpoles: Swimming Classes for 3 & 4 Year Olds (Must be accompanied by parent or guardian)

### Artistic Expression
- Artful Abstract Adventures (Entering Grades 1-2)
- Kanvas Kidz (Entering Grades 1-2)

### Digital Technology
- Tech - [Coding] (Ages 8-12)
- Tech - [Coding] (Ages 12-17)
- Tech - [Coding] (Ages 8-16)

### Fitness Fun
- Golf for Juniors (Ages 7-12) - **OFF CAMPUS**
- Preparing for Basketball with Coach Samaniego (Ages 8-14) - **NEW**
- Start Smart Sports (Ages 3-5)
- Start Smart Sports (Ages 6-8)
- Tumbling (Ages 3 & 4)
- Tumbling (Ages 5 & up)
- Youth Boxing & Conditioning (Ages 11-17) - **NEW**

# Life Skills and Hobbies
- Babysitter Certification (Ages 11-17)
- Italian Family Cuisine with Chef Jacopo Terzaroli (Guardian & Child) (Ages 7-14)
- Yoga & Weight Loss

# Money Matters
- 10 Steps to Starting a Small Business
- The Millionaire Mind Set

# Music, Dance and Theatre
- Classic Guitar - Level I
- Classic Guitar - Level II
- Learn How to Play Guitar - Level I
- Learn How to Play Guitar - Level II
- Piano Performance - Level I
- Piano Performance - Level II
- Violin Class - Level I
- Violin Class - Level II

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# Life Skills and Hobbies
- Babysitter Certification (Ages 11-17)
- Italian Family Cuisine with Chef Jacopo Terzaroli (Guardian & Child) (Ages 7-14)
Whether you want to learn photography, dance or a new language, P3 has something to offer the whole family. Join us online 24/7 at ppp.utep.edu starting Monday, August 21st at 9 a.m. thru Thursday, August 31st at 9 a.m. MT for a great opportunity to save 10% on each of your Community Enrichment: Adult & Youth (aquatic classes excluded), Language and Cultural Studies (ELI – Core Program Excluded), Corporate Business & Training Skilled Professional Seminar Series, and select English Language Institute elective courses. Online Registration Only.

Enter Promo Code to receive discount 17FB2S

* All other Corporate & Business Training, English Language Institute Core Program, Aquatic (for youth and adults) and online courses are excluded. Cannot be applied to any other discounts. Discount only applies toward online registrations done between Monday, August 21st at 9 a.m. and Thursday, August 31st at 9 a.m. MT.

P3 welcomes all customers to join us at ppp.utep.edu on November 27, 2017 to explore our Fall 2017 and Spring 2018 courses.

Cyber Monday Madness is a great opportunity to save 10% on each course you register for. Options include courses from Community Enrichment: Adult & Youth (Aquatic classes excluded), Language and Cultural Studies (ELI – Core Program Excluded), Corporate Business & Training Skilled Professional Seminar Series, and select English Language Institute elective courses. P3 has made registering online even easier. Just go to our website at ppp.utep.edu and click on the “Browse Courses” button and get started.

* All other Corporate & Business Training, English Language Institute Core Program, Aquatic (for youth and adults) and online courses are excluded. Cannot be combined with any other discounts. Discount only applies toward online registrations done on Monday, November 27 between 9 a.m. and 12 midnight MT.
MAKE A PLAN
Invest in your company’s best asset, your employees.

PARTNER WITH OUR CORPORATE CUSTOMIZED TRAINING TEAM – WE TAKE A PERSONAL APPROACH.
Let our team of experts help your organization plan & design customized learning solutions that optimize performance & increase productivity and return on investment!

Professional and Public Programs “Corporate Customized Training” services will help you design key learning solutions and strategies to assure the success of your organization. We will take out the guesswork by developing result-driven content that meet your unique needs and align your employees’ skills with your business goals.
Expect focused, measurable results!

CORPORATE WELLNESS PROGRAM
The aim of the UTEP Professional & Public Programs (P3) Corporate Wellness Program is to help foster a healthier, happier, more productive and reliable workforce. We offer a flexible variety of classes and seminars, all of which can be held on-site at your workplace. Our pricing model is per participant and subscription-based; our customers find this model flexible, cost-effective and easy to implement. We will work closely with you to determine what best fits your needs and budget.

Our current offerings include:
1. Tai Chi offers corporate employees an effective, affordable, enjoyable way to manage stress. Tai Chi is moving meditation and its slow fluid movements are designed to increase the flow of energy leading to a relaxed mind and body capable of focusing on meeting goals with efficiently.
2. Yoga is another simple and effective way to promote physical activity and improve mental health. Research shows that when yoga is practiced at work, the physical, emotional and mental tension reducing techniques are immediately transferred to the workplace.
3. Workplace Wellness Seminars are becoming more and more popular. Adding a wellness seminar to your work day can help your employees improve their health and overall performance. Some topics include:
   • Workplace Nutrition
   • Eating Healthy
   • Workplace Stress Management

CONTACT US TODAY TO START BUILDING A SOLUTION-BASED LEARNING EXPERIENCE!
CALL 915.747.6649
or contact:
Liliana Oaxaca, Program Manager
loaxaca@utep.edu

We are extremely flexible as our primary goal is to properly train your employees at your convenience.

We provide:
1. Needs analysis and assessment.
2. Curriculum design & development.
3. Instructional design & delivery.

Scroll down and click on CUSTOMIZED TRAINING. Click on the “Assessment Survey” button, complete and submit.

Take a few minutes to share your training needs with us by completing our training needs assessment, available online at ppp.utep.edu.

Contact:
Socorro Herrera, Program Manager
sherrera1@utep.edu

register at ppp.utep.edu • 915.747.5142
NOTE: All payments are made in U.S. dollars.

PAYMENT OPTIONS FOR LIVE LECTURE COURSES

Professional and Public Programs (P3) has a new Pre-Payment Plan designed to make registration payments even easier for your educational needs. In order to utilize this payment service, you must first enroll in a P3 live course, either in person at 102 Kelly Hall (located on the UTEP Campus) or by phone at (915) 747-5142. This free payment plan will allow you to make payments up to 5 days before the course is scheduled to begin, allowing the course to be paid in full before the start date. Please note that any class not paid in full prior to the 5-day start date will incur a $25 processing fee and result in the participant being dropped from the class.

FINANCING OPTIONS

The Sallie Mae Smart Option Student Loan and other private loans are available for selected courses with registration fees greater than $500. These interest-free payment plans allow you to spread out the registration fees cost over the course duration. Plans are administered directly by Sallie Mae. Visit www.salliemae.com/00366198 for more information.

PRIVATE LOAN OPTIONS

Private student loans are not part of the federal student loan program and require a credit check. You may borrow from any lender you choose; however, some private loans are only eligible for credit courses and do not cover continuing education classes. Borrowing fees and coverage vary between lenders, so compare costs and choose the program that’s right for you.

THIRD PARTY BILLING

Professional and Public Programs will accept third party billing on behalf of a participant as a form of payment. The participant must submit a letter of credit from his/her employer, in which the employer agrees to make payment for the participant’s registration fees. The letter must state that the employer will make payment upon receipt of an invoice from P3. It must also state that payment is not contingent upon the participant’s course grades. Please contact (915) 747-5142 or ppp@utep.edu for more information.

REFUND POLICY

Refunds will be issued, minus a 15% cancellation fee per course, cost of materials, and/or lab fees, if a written request is faxed to (915) 747-5538, emailed, or mailed and received three business days prior to the first day of a scheduled course. Refund requests must include your name, daytime telephone number, and the course number or name. This policy applies to all registrations, regardless of the payment method. Phone requests will not be accepted for a refund.

Exceptions for refunds:

• There are no refunds for online courses.

• Other refund policies may apply to Conferences, Customized Training & Services, and other special programs.

NOTE: Please allow 2 to 3 weeks for processing of refunds. No refunds will be given on or after the first class meeting. A $25 fee will be charged for returned or canceled checks.

Send your request via:

E-mail: ppp@utep.edu
Fax: (915) 747-5538
Mail: UTEP Professional and Public Programs 500 West University Avenue Kelly Hall, Suite 102 El Paso, TX 79968–0602

INCLEMENT WEATHER AND EMERGENCY POLICY

If UTEP is closed due to inclement weather or emergency situations, area radio and TV stations will make an announcement. P3 adheres to the assessment of University officials to close the campus. Please tune in to your local radio stations and TV news stations to learn of campus closures. P3 cannot guarantee that they can contact course participants when the campus is closed due to inclement weather or emergencies. When in doubt, contact UTEP Police at (915) 747-5611; call P3 for announcements; or visit the UTEP website (www.utep.edu) or Facebook page. Refunds cannot be issued under this policy, but P3 will make every effort to make up canceled courses, on a case-by-case basis.
ENVIRONMENTAL – ETI
The following course is in partnership with:

ETI

To register for this course, please call the OSHA Education Center at 1-866-906-9190 or visit their website at www.uta.edu/ded/eti (scroll down to Course Schedules and click on Course Listings).

OSHA 501
TRAINER COURSE IN OSHA STANDARDS FOR GENERAL INDUSTRY
(3 CEUs / 30 HOURS)

This trainer course is designed for individuals interested in teaching the OSHA 10- or 30-hour General Industry safety and health Outreach training program to their employees and other interested groups. Using the OSHA General Industry Standards as a guide, special emphasis is placed on those topics required in the 10-and 30-hour programs as well as those which are most hazardous. Students are briefed on effective instructional approaches and use of visual aids and handouts. This course allows the student to become a trainer in the OSHA Outreach Training Program, to conduct both 10-and 30-hour General Industry Outreach classes, and to issue cards to participants after verifying course completion.

Prerequisites:
• Completion of the OSHA #511 - Standards for General Industry (copy of completion certificate required).
• Five (5) years of general industry safety and health experience. A degree in occupational safety and health, a Certified Safety Professional (CSP) or a Certified Industrial Hygienist (CIH) designation may be substituted for two (2) years of work related experience. Experience must be documented on the Prerequisite Verification Form and submitted to our office 7 business days prior to the class:

Email: OSHA@uta.edu
Fax: (817) 272-2556
Mail: The University of Texas at Arlington
OSHA Training Institute Education Center
140 West Mitchell Street
Arlington, TX 76019

17FPOSH501 Meetings: 4
11/7 – 11/10 Tu, W, Th and F 8 a.m. to 5 p.m.
Registration Fee: $695

ENVIRONMENTAL – OSHA
The following courses are in partnership with:

OSHA 201
FUNDAMENTALS OF THE CLEAN AIR ACT
(2.4 CEUs / 24 HOURS)

The Clean Air Act (CAA) requires facilities to implement robust air emission control practices which are regulated and enforced through a complex permitting process. During this class, the instructor will give an overview of the most pertinent CAA requirements including the New Source Review process, Title V permitting, Permit by Rule, and requirements for Hazardous Air Permitting. Using class room activities and presentations with a discussion of compliance and enforcement activities, students will gain an understanding of what requirements may apply to their facility(ies) and the path to compliance.

17FPOSH503 Meetings: 3
9/5 – 9/7 Tu 1 to 5 p.m.
W and Th 8 a.m. to 5 p.m.
Registration Fee: $495

OSHA 503
UPDATE FOR GENERAL INDUSTRY OUTREACH TRAINERS
(1.9 CEUs / 19 HOURS)

This course is the update required every four years for all OSHA Authorized Outreach Trainers for General Industry. It provides timely information on OSHA General Industry standards, policies and regulations. Learn to locate and apply recently adopted or revised OSHA inspection and safety and health standards, policies and procedures, as well as safety and health program management and training techniques. Due to course content, it’s highly recommended to bring a laptop and a 4 GB thumb drive.

Prerequisites: Students must provide their current OSHA General Industry Outreach Trainer card to confirm enrollment in this class.

17FPOSH503 Meetings: 3
9/5 – 9/7 Tu 1 to 5 p.m.
W and Th 8 a.m. to 5 p.m.
Registration Fee: $495

To register for this course, please call the OSHA Education Center at 1-866-906-9190 or visit their website at www.uta.edu/ded/osha (scroll down to Course Schedules and click on Course Listings).

Note: ETI 101 with completion exam will serve as the training prerequisite to the ETI 501 course.
17FETI101 Meetings: 4
11/28 -12/1 Tu, W, Th and F 8 a.m. to 5 p.m.
Registration Fee: $895

SPECIAL DAYS OFF (no class) AND HOLIDAYS ARE LISTED ON YOUR CONFIRMATION RECEIPT AND THE P3 WEBSITE (ppp.utep.edu).
World Instructor Training Schools (WITS) is the only major certifying body in the country providing comprehensive practical training and internship components. WITS is an approved CEU provider for the Board of Certification for Athletic Trainers, the American Occupational Therapy Association, the National Certification Board for Therapeutic Massage and Bodywork and the International Association of Continuing Education and Training. The American Council on Education has recommended three undergraduate academic credits for this course.

FREE INFORMATIONAL WEBINAR: PERSONAL FITNESS TRAINER CERTIFICATION (0 CEUs / 1 HOUR)

Want to learn more about this Personal Fitness Trainer Certification course? Join our live webinar to talk with a veteran instructor about the course industry. Can’t make the date/time? Register anyway and we will send you a recording once it is complete.

17FPFT1000 Meetings: 1
8/2 W 10 a.m. MT
Registration Fee: FREE
Registration Website: http://tinyurl.com/fitnessorientation817

17FPFT1001 Meetings: 1
9/7 Th 2 p.m. MT
Registration Fee: FREE
Registration Website: http://tinyurl.com/fitnessorientation917

P3 CONTINUING EDUCATION AT UTEP

Ever think about how leadership impacts your workforce?

For more information about our Skilled Professional Series and Leadership Development, see pages 13 and 14.
PHARMACY TECHNICIAN TRAINING
(8 CEUs / 80 HOURS)
This comprehensive program will prepare students to work in retail or other pharmacy-related settings, and take the Pharmacy Technician Certification Board’s (PTCB) exam. Course content includes pharmacy medical terminology, the history of pharmacy, pharmacy practice in multiple environments, pharmacy calculations and measurements, reading and interpreting prescriptions, and defining drugs (by generic and brand names). Through classroom lecture and hands-on labs, students will review dosage calculations, drug classifications, the “top 200 drugs,” I.V. flow rates, sterile compounding, dose conversions, aseptic technique, the handling of sterile products, total parental nutrition (TPN), dispensing of prescriptions, inventory control, billing and reimbursement.

Note: Textbooks are included in the fee for this course.
17FPHC4001 Meetings: 23
9/25 – 12/11  M and W 6 to 9:30 p.m.
Early Registration Fee: $1799
Registration Fee: $1929

SHRM-CP/SHRM-SCP EXAM PREPARATION PROGRAM
(1.5 CEUs / 15 HOURS)
This class gives human resource (HR) practitioners an effective review of the HR body of knowledge on which the SHRM-CP (Certified Professional) and SHRM-SCP (Senior Certified Professional) examinations are based. This intensive review course will help participants prepare for the content areas covered on the Society for Human Resource Management (SHRM) exam.

Note: Textbooks are included in the fee for this course.
Certificate of Completion: If you have any questions regarding the SHRM-CP and SHRM-SCP exams, please visit www.shrm.org or call SHRM at 1(800) 283-7476.
17FPHR3007 Meetings: 13
9/9 – 12/9  Sa 9 a.m. to 1 p.m.
No class on 11/25
Early Registration Fee: $1200
Registration Fee: $1300

UTEP-P3 is recognized by SHRM to offer Professional Development Credits (PDCs) for the SHRM-CP or SHRM-SCP. This program is valid for 52 PDCs for the SHRM-CP or SHRM-SCP. For more information about certification or recertification, please visit www.shrmcertification.org.
* To receive a group fee of $1000 per participant, please call 915-747-5142 to enroll. A group of two or more participants must register at the same time in order to receive this discount.

ESSENTIALS OF HUMAN RESOURCES
(1.5 CEUs / 15 HOURS)
The SHRM Essentials of Human Resources is an introductory course offering a comprehensive overview of the key aspects of Human Resources (HR). It gives participants foundational knowledge and introduces them to behavioral competencies that are essential for business success. It is ideal for those who are just starting out in HR profession, performing HR duties, or are looking for an effective way to boost their employee-management skills. In addition, the following topics will be discussed: Talent Acquisition, Total Rewards, Learning and Development, Performance Management, and Employment Law.

Note: Textbooks are included in the fee for this course.
17FPHR1000 Meetings: 5
9/30 – 10/28  Sa 9 a.m. to 12 N
Early Registration Fee: $550
Registration Fee: $575

LEAN SIX SIGMA
Lean Six Sigma (LSS) is a proven business management strategy that helps organizations operate more efficiently. It combines the Lean 14 principles for reducing waste and increasing performance, with Six Sigma tools and techniques for improving and sustaining quality.

Note: The sequence of leveled belt courses (White, Yellow and Green) increase in difficulty as you progress through them. Graduates will receive a certificate at the end of each course level.

LEAN SIX SIGMA WHITE BELT
(0.6 CEUs / 6 HOURS)
Participants will gain an overview of the Lean 14 Principles based on the Toyota Production System, and the Six Sigma Methodology based on The Six Sigma Handbook. At the completion of this course, graduates will receive an LSS White Belt Certificate.
17FPMG3201 Meetings: 1
9/9  Sa 9 a.m. to 4 p.m.
Early Registration Fee: $199
Registration Fee: $225

LEAN SIX SIGMA YELLOW BELT
(1.2 CEUs / 12 HOURS)
Gain a more comprehensive understanding of the Lean 14 Principles, based on the Toyota Production System, and Six Sigma DMAIC Methodology. Students will gain exposure to problem identification and solution techniques. Lean and Six Sigma (LSS) places an emphasis on integrated continuous improvement environment. At the completion of this course, graduates will receive a LSS Yellow Belt Certificate.
17FPMG4201 Meetings: 2
9/16 – 9/23  Sa 9 a.m. to 4 p.m.
Early Registration Fee: $399
Registration Fee: $425

LEARNING RESOURCES
The following courses are in partnership with:

The price of the certification exam is not included in the tuition for the following courses. Exam registration assistance is available through CCI.

PHARMACY TECHNICIAN TRAINING
(8 CEUs / 80 HOURS)

HUMAN RESOURCES
The following courses are in partnership with:

The following course is in partnership with:

The following courses are in partnership with:

For more information regarding the SHRM-CP and SHRM-SCP exams, please visit www.shrm.org or call SHRM at 1(800) 283-7476.

SHRM-CP/SHRM-SCP EXAM PREPARATION PROGRAM
(1.5 CEUs / 15 HOURS)

Note: Textbooks are included in the fee for this course.
17FPHC4001 Meetings: 23
9/25 – 12/11  M and W 6 to 9:30 p.m.
Early Registration Fee: $1799
Registration Fee: $1929

ESSENTIALS OF HUMAN RESOURCES
(1.5 CEUs / 15 HOURS)

The SHRM Essentials of Human Resources is an introductory course offering a comprehensive overview of the key aspects of Human Resources (HR). It gives participants foundational knowledge and introduces them to behavioral competencies that are essential for business success. It is ideal for those who are just starting out in HR profession, performing HR duties, or are looking for an effective way to boost their employee-management skills. In addition, the following topics will be discussed: Talent Acquisition, Total Rewards, Learning and Development, Performance Management, and Employment Law.

Note: Textbooks are included in the fee for this course.
17FPHR1000 Meetings: 5
9/30 – 10/28  Sa 9 a.m. to 12 N
Early Registration Fee: $550
Registration Fee: $575

LEAN SIX SIGMA
Lean Six Sigma (LSS) is a proven business management strategy that helps organizations operate more efficiently. It combines the Lean 14 principles for reducing waste and increasing performance, with Six Sigma tools and techniques for improving and sustaining quality.

Note: The sequence of leveled belt courses (White, Yellow and Green) increase in difficulty as you progress through them. Graduates will receive a certificate at the end of each course level.

LEAN SIX SIGMA WHITE BELT
(0.6 CEUs / 6 HOURS)
Participants will gain an overview of the Lean 14 Principles based on the Toyota Production System, and the Six Sigma Methodology based on The Six Sigma Handbook. At the completion of this course, graduates will receive an LSS White Belt Certificate.
17FPMG3201 Meetings: 1
9/9  Sa 9 a.m. to 4 p.m.
Early Registration Fee: $199
Registration Fee: $225

LEAN SIX SIGMA YELLOW BELT
(1.2 CEUs / 12 HOURS)
Gain a more comprehensive understanding of the Lean 14 Principles, based on the Toyota Production System, and Six Sigma DMAIC Methodology. Students will gain exposure to problem identification and solution techniques. Lean and Six Sigma (LSS) places an emphasis on integrated continuous improvement environment. At the completion of this course, graduates will receive a LSS Yellow Belt Certificate.
17FPMG4201 Meetings: 2
9/16 – 9/23  Sa 9 a.m. to 4 p.m.
Early Registration Fee: $399
Registration Fee: $425

ppp.utep.edu • 915.747.5142 11
LEAN SIX SIGMA GREEN BELT – UPDATED
(4.2 CEUs / 42 HOURS)

This intensive course provides participants with an in-depth knowledge of the Lean 14 Principles based on the Toyota Production System, and the Six Sigma Methodology based on The Six Sigma Handbook. Students will engage in hands-on projects, discussions and examples, which enhance the curriculum provided in the course.

Note: Textbooks are included in the fee for this course.
17FPMSG5005 Meetings: 7
10/7 – 11/18 Sa 9 a.m. to 4 p.m.
Early Registration Fee: $1200
Registration Fee: $1300

I feel it helped me significantly, this course gave me the concepts and tools I needed to organize my thoughts and projects in a more efficient manner. At the same time, I learned how to brief projects to my managers in a more simple and clear way. I sure did enjoy this course and learned much from my professor and fellow students. So much knowledge and experience in one room.

- Albert Leyva, former Corporate and Business Training Lean Six Sigma Green Belt student
PROJECT MANAGEMENT PROFESSIONAL CERTIFICATE
(5.4 CEUs / 54 HOURS)

Project management is a highly competitive profession that requires a high level of expertise, recognized credentials and utilization of proven best practices in the work environment. Learn the core competencies while preparing for The Project Management Institute (PMI®) certification exam. This is the number one choice for government agencies, colleges and universities in the U.S. This course teaches the five process groups and ten knowledge areas of PMBOK®, 5th edition (PMI code of ethics and professional conduct), while also reviewing general management topics.

This course qualifies you for the 35 training contact hours requirement necessary to register for the PMI® Certified Associate Program Management (CAPM), Project Management Professional (PMP) exam, toward maintaining your current PMI® PMP certification, and/or for experienced project managers wanting to brush up on their education.

Note: Textbooks are included in the fee for this course.

SKILLED PROFESSIONAL SERIES

THE MINDSET FOR SMALL BUSINESS SUCCESS
(1.2 CEUs / 12 HOURS)

This course will review concepts of business growth that will give entrepreneurs a critical perspective in operating a business. It will also highlight models of systems, as well as areas where the business owner’s focus can be placed to reduce chaos, and bring order and harmony to their growing business. In addition, roles of the entrepreneur, manager and technician will be distinguished.

Note: Textbooks are included in the fee for this course.

PASSING THE BATON... SUCCESSION MANAGEMENT
(0.6 CEUs / 6 HOURS)

An ever-increasing skills shortage, a retiring workforce, and global competition for high performers compel organizations to invest more time and resources in succession management. Pilot your bottom line by increasing overall performance. Design formidable succession plan approaches for realizing seamless transitions.

FOLLOW-UP LIKE A BOSS
(0.3 CEUs / 3 HOURS)

Stop leaving dollars on the table by creating an effective follow-up system. Through this session, participants will learn proven methods to take away guesswork and the struggle out of post-networking activities. They will learn how to plan, execute and track their follow up with customers through a system that produces easy and predictable results. Upon completion of this session, participants will understand how to meet prospective clients’ needs, as well as how to create a foolproof system to stay on the forefront of their minds.

KAIZEN WORKSHOP
(0.8 CEUs / 8 HOURS)

Kaizen is a process that implements continuous improvement of a project (kaizen) or a process (point kaizen). Kaizen focuses on keeping the end in mind and establishing a win-win environment, which leads to objective and positive problem solving. The Kaizen approach also stresses the idea of becoming a learning organization through relentless reflection (hansei) and continuous improvement (kaizen).

ENTREPRENEURIAL LEADERSHIP FOR SMALL BUSINESS GROWTH
(1.2 CEUs / 12 HOURS)

This course stresses the role of the entrepreneur to inspire, lead, build teams, and delegate effectively. The why, who, how, and what of business will also be discussed, as well as how values and core principles of the business owner manifest themselves through business culture. This course encourages the development of essential leadership skills and strengthening of the inherent individual traits in order to achieve success.

FOLLOW-UP LIKE A BOSS
(0.3 CEUs / 3 HOURS)

Stop leaving dollars on the table by creating an effective follow-up system. Through this session, participants will learn proven methods to take away guesswork and the struggle out of post-networking activities. They will learn how to plan, execute and track their follow up with customers through a system that produces easy and predictable results. Upon completion of this session, participants will understand how to meet prospective clients’ needs, as well as how to create a foolproof system to stay on the forefront of their minds.

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CONTINUING EDUCATION AT UTEP

CORPORATE AND BUSINESS TRAINING

NOW HIRING!

Professional and Public Programs is always looking for qualified and enthusiastic educators who can teach our professional training and development courses. For more information, contact our Corporate & Business Training Program Manager at 915-747-6649.

ENHANCE YOUR ORATORY SKILLS

(0.7 CEUs / 7 HOURS)

Reduce your fear of public speaking, by learning to organize, write and deliver talks confidently. Whether you’re speaking at conferences, delivering plans to associates, or asked to “say a few words,” this course will instill the confidence you need to communicate orally with others.

17FPPD2017  Meetings: 1
10/13  F 9 a.m. to 5 p.m.
Registration Fee: $135

CLEAR, CONFIDENT & COMPELLING: ASSERTIVENESS FOR WOMEN IN BUSINESS

(0.3 CEUs / 3 HOURS)

Achieve clarity as you begin to understand the importance of confident communication. Learn how positive self-talk and body language can further develop the respect your staff and colleagues have for you. In addition, students will learn how to avoid negatively influencing others through speech, as well as enhance their overall confidence and self-assurance.

17FPPD5006  Meetings: 1
11/16  Th 6 to 9 p.m.
Registration Fee: $125

CREATING HIGH PERFORMANCE TEAMS

(0.7 CEUs / 7 HOURS)

Today’s successful work environment is more about the team rather than individual performance. Learn how to focus on day-to-day operations, and more importantly, the critical role that team performance has in the work environment. Teams that have high-quality chemistry and purpose drive superior business results.

17FPPD2016  Meetings: 1
11/17  F 9 a.m. to 5 p.m.
Registration Fee: $135

SUPERVISORY SKILLS… A WORK IN PROGRESS

(0.6 CEUs / 6 HOURS)

Impact begins with “I.” This course will reduce your anxieties - from being a member of a team to impacting and leading the team to successful execution of the plan.

17FPPD2010  Meetings: 1
12/8  F 9 a.m. to 4 p.m.
Registration Fee: $125

MILITARY SPOUSE EDUCATION

GET UP TO $4,000

Find out if you’re eligible for $4,000 for career training! The MyCAA program is designed to help military spouses, just like you, gain the training they need to start a rewarding career – no matter where they PCS. MyCAA funding may completely cover your training costs with the University of Texas at El Paso, Professional and Public Programs (P3). These live and online courses give you the flexibility you need to make school work for you!

P3 accepts MyCAA funding for approved live and online certificate courses.

To ensure your eligibility for the MyCAA Scholarship, call a Spouse Education & Career Opportunities - SECO Career Counselor at 1 (800) 342-9647 or visit the MyCAA Spouse Portal online at https://aiportal.acc.af.mil/mycaa and provide the required Spouse Profile information. Click on UTEP to view your course options.

P3 offers an extensive selection of MyCAA approved programs.

Look for this symbol to identify eligible live and online certificate courses throughout this catalog, see pages 31-39.

NEW

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P3 offers an extensive selection of MyCAA approved programs.

Look for this symbol to identify eligible live and online certificate courses throughout this catalog, see pages 31-39.

August 21st – 31st
10% off
See page 6

NOW HIRING!

Professional and Public Programs is always looking for qualified and enthusiastic educators who can teach our professional training and development courses. For more information, contact our Corporate & Business Training Program Manager at 915-747-6649.

FIND. CALL. WIN.

Be the first to find 3 UTEP Picks throughout the catalog and win two $50 vouchers towards a P3 Fall 2017 course. Restrictions apply. Be the first caller on September 5th and BE OUR LUCKY winner!

*Voucher does not apply to ELL, Aquatics or online courses. Cannot be combined with any other offer. Phone call must be received on Tuesday, September 5th, between 6 a.m. to 5 p.m. MT.
CAREER STEP ONLINE EDUCATION AND TRAINING SOLUTIONS

Professional and Public Programs at UTEP has partnered with Career Step to offer online training for in-demand careers. Tens of thousands of new jobs are expected in these career fields. Start training for a better future.

- Healthcare IT
- Pharmacy Technician with Healthcare Billing
- Pharmacy Technician with Healthcare Administration
- Pharmacy Technician with Healthcare Administration and Billing
- Medical Office Manager
- Professional Medical Coding and Billing with PCS
- Professional Medical Coding and Billing ICD-10
- Medical Transcription and Editing
- Medical Administrative Assistant with EHR
- Computer Technician
- Veterinary Assistant
- Pharmacy Technician
- Executive Assistant
- Medical Administrative Assistant
- Medical Billing
- ICD-10 for ICD-9 Coders

Programs offer open enrollment so you can get started now with an online curriculum that’s available 24/7 with unlimited instructor support, affordable tuition and payment plans. Call (915) 747-5142 or visit CareerStep.com/ppputep to get started. MyCAA applicants call 1 (800) 246-7837 ext. 8414.

ED2GO ENRICHMENT COURSES AND CERTIFICATE COURSES

In partnership with P3, Ed2go offers over 300 hundred online courses in sought after skills. Professional development and personal enrichment courses will be led by instructors in an interactive learning environment. Enhance your skills with courses that start monthly and span a convenient 6-12 week format. Prices start as low as $89.

Register for courses today in the areas of:

- Accounting Fundamentals
- Introduction to SQL
- Microsoft Excel
- Grammar Refresher
- A to Z Grant Writing
- Speed Spanish
- Project Management Fundamentals
- Beginning Writers Workshop
- Effective Business Writing
- Creating WordPress Websites
- Computer Skills for the Workplace
- Performing Payroll in QuickBooks
- Real Estate Law
- Money Management
- Learn to Buy and Sell on eBay
- Introduction to Google Analytics
- Photoshop CC for the Digital Photographer

Ed2go Certificate Courses start at your convenience and take 3-12 months to complete. Expert instructors develop, lead and interact with students for a positive interactive learning environment. Students gain more knowledge and move forward in their academic career.

Ed2go certification courses are offered in the following fields:

- Lean Six Sigma Green/Black Belt
- Healthcare
- Fitness
- Information Technology
- Software Development
- Media and Design
- Business
- Hospitality
- Skilled Trades
- Sustainable Energy

VISIT OUR WEBSITE FOR MORE COURSE OFFERINGS

eLEARNING WITH EXTERNSHIP PLACEMENT

EDU2 self-paced, instructor monitored, best-in-class eLearning programs consist of 62 Career Tracks with Externship, and an additional 200 e-learning courses across a number of disciplines including: Healthcare, Business & Management, IT, Project Management, and Criminal Law & Justice.

Course Topics Include (10 of over 200 programs):

- Business Management Professional
- Project Management Professional
- Human Resources Professional
- Clinical Medical Assistant
- Pharmacy Technician
- Phlebotomy Technician
- Dental Assistant
- Corrections Specialist
- Comp TIA A+, N+ or S+
- Java Specialist
- Workforce Readiness

VISIT OUR WEBSITE FOR MORE COURSE OFFERINGS

Check out our course symbol key on next page. Visit our website at ppp.utep.edu for more online course offerings.

VIRTUAL EDUCATION SOFTWARE
CONTINUING EDUCATION FOR TEACHERS
VESI partners with accredited colleges and universities to provide interactive continuing education courses for teachers and higher education students. Rely on the expert instruction of e-learning to complete a degree, advance your career, or complete state re-licensure requirements.

Course topics include:

- Advanced Classroom Management
- Behavior is Language
- Child Abuse
- Early Childhood
- Typical & Atypical Development
- Educational Assessment
- Learning Disabilities
- Reading & Writing in Content Area
- Talented & Gifted
- Teaching Elementary Math
- VISIT OUR WEBSITE FOR MORE COURSE OFFERINGS

JER Online
Workforce Certificates & Courses

JER ONLINE CERTIFICATES & COURSES

With more demand for online workforce education training, now is a great time to take JER Online courses. These courses are positioned to serve individual students and groups of workforce employees who are seriously seeking Continuing Workforce Training.

Course topics include:

- Advanced Certificate Course in Structured Writing for Technical Documentation
- Advanced Certificate in Technical Writing
- Certificate in Professional Technical Communication
- Certificate in Technical Writing
- Certificate in Technical Writing for Current Technical Writers
- Workplace Experience Certificate in Technical Writing
- Technical Communication Industry Certificate - Mastery Level

To learn more about P3, visit PPP.UTEP.EDU

GIVE US A CALL AT 915-747-5142
OR VISIT US AT KELLY HALL, STE. 102

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twitter.com/utepp3
twitter.com/P3ELIUTEP

THE CENTER FOR LEGAL STUDIES (CLS)
The Center for Legal Studies is a legal education company focused on providing students with the most affordable and effective legal education possible. In partnership with Professional and Public Programs, we offer education courses online to provide our students with the flexibility necessary to achieve their academic goals while continuing with their everyday lives.

- Paralegal Certificate Course
- Advanced Paralegal Certificate Course
- Alternative Dispute Resolution Certificate Course
- Legal Investigation Certificate Course
- Legal Nurse Consultant Training Course
- Legal Secretary Certificate Course
- Personal Injury for Paralegals
- Preparing for the ACT
- Preparing for the GMAT
- Preparing for the GRE
- Preparing for the LSAT
- Preparing for the SAT
- SAT/ACT
- Software Essentials for the Law Office
- Victim Advocacy Certificate Course

W.I.T.S. EDUCATIONAL EXCELLENCE FOR FITNESS PROFESSIONALS

These online/blended courses are designed to help all individuals, regardless of fitness skill level/knowledge, to further enhance their ability to help others live healthier lifestyles. Additionally, these courses help one maintain their certification status, while also giving advice on the business side of the fitness industry.

Most popular courses:

- Building Blocks of Sport and Exercise Nutrition
- Older Adult Foundations
- Sports and Exercise Nutrition - Special Considerations
- Running Well
- Nutritional Concepts
- Exercise Program Design
- Fundamentals of Sports and Exercise Nutrition
- Developing your Business Strategy
- Pregnancy Fitness
- Lifestyle Fitness Coaching
- VISIT OUR WEBSITE FOR MORE COURSE OFFERINGS

VIRTUAL EDUCATION SOFTWARE CONTINUING EDUCATION FOR TEACHERS

VESI partners with accredited colleges and universities to provide interactive continuing education courses for teachers and higher education students. Rely on the expert instruction of e-learning to complete a degree, advance your career, or complete state re-licensure requirements.

Course topics include:

- Advanced Classroom Management
- Behavior is Language
- Child Abuse
- Early Childhood
- Typical & Atypical Development
- Educational Assessment
- Learning Disabilities
- Reading & Writing in Content Area
- Talented & Gifted
- Teaching Elementary Math
- VISIT OUR WEBSITE FOR MORE COURSE OFFERINGS
SPECIAL DAYS OFF (no class) AND HOLIDAYS ARE LISTED ON YOUR CONFIRMATION RECEIPT AND THE P3 WEBSITE (ppp.utep.edu).

REGISTRATION WILL BE CLOSED TWO BUSINESS DAYS PRIOR TO THE BEGINNING OF THE CLASS.

**ARABIC**

**Conversational Arabic I**
This course is an introduction to modern standard Arabic, and as such, will focus on developing proficiency in formal spoken and standard written Arabic. This course will begin with learning sound systems, scripts, as well as cover a wide array of topics. Students will improve upon and develop their understanding of Arabic vocabulary, grammar, and general communicative competence.

17FLAA0000  |  Fee: $119  |  Meetings: 10
10/3 - 11/3  |  Tu and F 6 to 8 p.m.

**Conversational Arabic II**
Through this course, students will continue to develop all four major language building skills (speaking, reading, writing and listening), while adding in more complex structure and cultural backgrounds to be able to effectively communicate in real life situations. Students will also explore the differences between standard Arabic and some of the dialects used in different regions of the Arab world.

17FLAA0001  |  Fee: $119  |  Meetings: 10
10/2 - 11/2  |  M and Th 6 to 8 p.m.

**CHINESE**

**Fundamental Chinese I**
This course is a great opportunity to start learning Chinese (mandarin). Students will learn to speak elementary Chinese, including pronunciation, common greetings, how to read and write, and a few basic Chinese characters. Students will also be exposed to Chinese traditions and culture through cultural and academic activities.

Once a student (child age 5 to adults) is signed up for the program, maximum effort of participation and attendance is expected. Students will be promoted to a higher level after one semester of study with a satisfactory performance.

**Prerequisite:** Introductory Chinese or equivalent knowledge of Chinese (approved by the instructor).

17FLAC0001  |  Fee: $159  |  Meetings: 13
8/20 - 12/3  |  Su 9 a.m. to 12 N
No class on 9/3, 11/19, and 11/26

**Introductory Chinese**
This course is a great opportunity to start learning Chinese (mandarin). Students will learn to speak elementary Chinese, including pronunciation, common greetings, social etiquette and simple conversation. Students will also be exposed to Chinese traditions and culture through cultural and academic activities.

Once a student (child age 5 to adults) is signed up for the program, maximum effort of participation and attendance is expected. Students will be promoted to a higher level after one semester of study with a satisfactory performance.

**Prerequisite:** Fundamental Chinese I or equivalent knowledge of Chinese (approved by the instructor).

17FLAC0002  |  Fee: $159  |  Meetings: 13
8/20 - 12/3  |  Su 9 a.m. to 12 N
No class on 9/3, 11/19, and 11/26

**Intermediate Chinese**
Students at this level should be comfortable in speaking to each other in Chinese. Through this course, they will learn more vocabulary and emphasis will be in reading and writing Chinese. Students will also be exposed to Chinese traditions and culture through cultural and academic activities.

Once a student (child age 5 to adults) is signed up for the program, maximum effort of participation and attendance is expected. Students will be promoted to a higher level after one semester of study with a satisfactory performance.

**Prerequisite:** Fundamental Chinese II or equivalent knowledge of Chinese (approved by the instructor).

17FLAC0003  |  Fee: $159  |  Meetings: 13
8/20 - 12/3  |  Su 9 a.m. to 12 N
No class on 9/3, 11/19, and 11/26

**Fundamental Chinese II**
Students will progress in their understanding Chinese (mandarin), by engaging with it on a higher level. They will learn to speak Chinese, including pronunciation, common greetings, social etiquette and simple conversation. Students will also be exposed to Chinese traditions and culture through cultural and academic activities.

Once a student (child age 5 to adults) is signed up for the program, maximum effort of participation and attendance is expected. Students will be promoted to a higher level after one semester of study with a satisfactory performance.

**Prerequisite:** Fundamental Chinese I or equivalent knowledge of Chinese (approved by the instructor).

17FLAC0000  |  Fee: $159  |  Meetings: 13
8/20 - 12/3  |  Su 9 a.m. to 12 N
No class on 9/3, 11/19, and 11/26

**NOTE:** Returning students may call (915) 747-5142 to get your 5% discount.

October 8 – Moon Festival Celebration.

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**P3 Languages Instructor: Majd Sarah**

Majd Sarah is an excellent professor. She is very knowledgeable, uses a lot of different teaching methods, comes prepared, and has excellent energy. She gives personalized attention to each student. Ms. Sarah is an awesome instructor who makes learning fun.

- Former CE Languages student
Advanced Chinese
Students at this level should be fluent and speaking to each other in Chinese. Through this course, they will learn more vocabulary and emphasis will be in reading and writing Chinese. In addition, they will practice reading longer Chinese articles. Students will also be exposed to Chinese traditions and culture through cultural and academic activities. Once a student (child age 5 to adults) is signed up for the program, maximum effort of participation and attendance is expected. Students will be promoted to a higher level after one semester of study with a satisfactory performance.

Prerequisite: Intermediate Chinese or equivalent knowledge of Chinese (approved by the instructor).
17FLAC0004  | Fee: $159  | Meetings: 13
8/20 - 12/3  | Su 9 a.m. to 12 N
No class on 9/3, 11/19, and 11/26

Chinese V
This course is a great opportunity to learn to speak Chinese (Mandarin), write the traditional Chinese characters and be exposed to Chinese traditions and culture. Students will also participate in Chinese cultural and academic activities. Once a student (child age 5 to adults) is signed up for the program, maximum effort of participation and attendance is expected.

Prerequisite: Advanced Chinese or equivalent knowledge of Chinese (approved by the instructor).
17FLAC0005  | Fee: $159  | Meetings: 13
8/20 - 12/3  | Su 9 a.m. to 12 N
No class on 9/3, 11/19, and 11/26

FRENCH
Basic French and Culture
During this course, students will learn how to greet people, introduce themselves, express simple courtesies, order food in a restaurant and ask for directions. Additionally, students will learn the days, months, seasons, and how to tell time. French social and cultural topics will also be discussed.
17FLAF5010  | Fee: $119  | Meetings: 10
9/9 - 11/11  | Sa 9 to 11 a.m.

GERMAN
Conversational German
This course is designed to familiarize students with simple sentence structures (applicable to real life situations), give participants the ability to engage in simple conversations, and will also provide the opportunity to learn about German culture.
17FLAG2000  | Fee: $119  | Meetings: 10
9/12 - 10/12  | Tu and Th 6 to 8 p.m.

ITALIAN
Introduction to Italian Language and Culture
This course introduces students to the Italian language, through an engagement with conversational abilities in a socially interactive environment. Additionally, students will learn all about Italian culture and lifestyles.
17FLAI3900  | Fee: $119  | Meetings: 10
9/6 - 10/9  | W and M 6:30 to 8:30 p.m.

Italian Language & Culture – Intermediate
This course is a continuation of Introduction to Italian Language and Culture. This course introduces students to the Italian language, through an engagement with conversational abilities in a socially interactive environment. Additionally, students will learn all about Italian culture and lifestyles.
17FLAI3906  | Fee: $119  | Meetings: 10
10/16 - 11/15 | M and W 6:30 to 8:30 p.m.

JAPANESE
Japanese I
In this intensive and highly interactive Japanese course, students will learn the basics of the Japanese language (grammar, conversation topics, and vocabulary) and explore various aspects of Japanese culture.
17FLAJ1000  | Fee: $119  | Meetings: 10
9/5 - 10/5  | Tu and Th 7 to 9 p.m.

POLISH
ABC of Polish Language and Culture
This course develops 3 abilities of communication for the Polish language: audition, speaking and reading. The students will develop their basic speaking and listening skills with indispensable vocabulary and conversational practice in everyday situations. This course also provides basic knowledge about Poland’s history and culture.
17FLAP1000  | Fee: $97  | Meetings: 8
10/23 – 11/16  | M and Th 7 to 9 p.m.

PORTUGUESE
Conversational Portuguese – Intermediate
This Brazilian-portuguese course provides a foundation of the Portuguese language. It focuses on greetings, personal information, ordering food, shopping, introductory grammatical structures, as well as on Brazilian culture.
17FLAP3100  | Fee: $119  | Meetings: 10
9/5 - 10/5  | Tu and Th 6 to 8 p.m.

Russian I
Russian I places a focus on developing listening, speaking, and writing skills. In the introductory part of the course, students will build up their fundamental speaking and listening abilities with basic vocabulary and conversational practices taken from everyday situations. The second part of this course will focus on developing reading skills and vocabulary expansion through the use of basic writing exercises.
17FLAR2000  | Fee: $119  | Meetings: 10
9/5 - 10/5  | Tu and Th 6 to 8 p.m.

Russian II
Russian II continues to develop listening, speaking, reading and writing skills, with the introduction of more advanced grammar, conversational topics and vocabulary. In addition to adapted texts, students will also read newspaper articles and short stories in Russian, for the purpose of consolidating their knowledge and skills with specifically developed exercises. Discussions about Russian everyday life will give students insight into Russian customs, traditions, history and culture.
17FLAR2001  | Fee: $119  | Meetings: 10
10/17 - 11/16 | Tu and Th 6 to 8 p.m.

SIGN LANGUAGE
Sign Language
In this introductory sign language course, students will learn the basic elements of sign language, including the alphabet, everyday greetings and numbers. In addition, they will practice essential vocabulary and phrases in order to communicate properly with basic signs.
17FLAN1210  | Fee: $80  | Meetings: 10
9/9 - 11/11  | Sa 10:45 a.m. to 12:15 p.m.

P3 Languages Instructor: Ms. Sikorski
“Ms. Sikorski was a great instructor! I did not know what to expect from this class, but I learned far more than I ever imagined. It was a great class and Ms. Sikorski was a great instructor!” – Donna Artalejo, former ABC’s of Polish student
**SPANISH**

**Conversational Spanish I**
This basic course will help students learn to converse in everyday Spanish in a very quick and easy manner. It pays special attention to the alphabet, pronunciation, vocabulary, basic grammar, expressions and much more.


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<tr>
<th>Course</th>
<th>Fee</th>
<th>Meetings</th>
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<tr>
<td>17FLAS2815</td>
<td>$119</td>
<td>10</td>
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<tr>
<td>9/6 - 10/9</td>
<td>W and M 6 to 8 p.m.</td>
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**Conversational Spanish II**
This course builds upon concepts learned in Conversational Spanish I, with a more in-depth focus on grammar, oral exercises, dialogues, idioms and expressions.


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<tr>
<th>Course</th>
<th>Fee</th>
<th>Meetings</th>
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<tr>
<td>17FLAS2816</td>
<td>$107</td>
<td>9</td>
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<tr>
<td>10/11 - 11/8</td>
<td>W and M 6 to 8 p.m.</td>
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**Conversational Spanish III**
This highly interactive course will help students increase their fluency and comprehension of Spanish by integrating the use of complex language structures, as well as by improving their ability to express more abstract concepts. By the end of the course, students should be able to speak at a high-intermediate level.


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<tr>
<th>Course</th>
<th>Fee</th>
<th>Meetings</th>
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<tr>
<td>17FLAS2817</td>
<td>$71</td>
<td>6</td>
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<tr>
<td>11/13 - 12/6</td>
<td>M and W 6 to 8 p.m.</td>
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**Spanish I**
This course is designed for students with no previous knowledge of Spanish. Students will learn basic grammar and vocabulary for everyday situations, together with some cultural aspects of the language. By the end of this course, students should be able to conduct brief conversations in Spanish.


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<th>Course</th>
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<th>Meetings</th>
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<tr>
<td>17FLAS3014</td>
<td>$119</td>
<td>10</td>
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<tr>
<td>9/5 - 10/5</td>
<td>Th and Tu 6 to 8 p.m.</td>
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**Spanish II**
This class is a continuation of Spanish I. Students will continue to work on reading, writing, listening and speaking, with a focus on idiomatic expressions, vocabulary building and verb tenses. Student participation is required and will consist of Spanish conversations in the present and past tense.


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<tr>
<th>Course</th>
<th>Fee</th>
<th>Meetings</th>
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<tr>
<td>17FLAS3016</td>
<td>$119</td>
<td>10</td>
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<tr>
<td>10/17 - 11/16</td>
<td>Tu and Th 6 to 8 p.m.</td>
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**Spanish III and IV**
These intermediate courses cover more difficult grammatical structures of the Spanish language, such as: verbal expressions with “gustar” and “tener,” prepositional use of “por” and “para,” and the passive and impersonal “se.” The classes will also focus on building vocabulary using topics related to culture, hobbies and romantic relationships.

**Spanish III**

<table>
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<tr>
<th>Course</th>
<th>Fee</th>
<th>Meetings</th>
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<tr>
<td>17FLAS3019</td>
<td>$119</td>
<td>10</td>
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<tr>
<td>9/6 - 10/9</td>
<td>W and M 6 to 8 p.m.</td>
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**Spanish IV**

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<tr>
<th>Course</th>
<th>Fee</th>
<th>Meetings</th>
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<tr>
<td>17FLAS3020</td>
<td>$119</td>
<td>10</td>
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<tr>
<td>10/16 - 11/15</td>
<td>M and W 6 to 8 p.m.</td>
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**SPANISH**

**Spanish for Kids (AGES 8-14)**
This course will use age-appropriate games and activities in order to keep children engaged while learning. Lessons will introduce grammar, vocabulary, and structural elements of the language.

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<tr>
<th>Course</th>
<th>Fee</th>
<th>Meetings</th>
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<tr>
<td>17FLYS3000</td>
<td>$89</td>
<td>10</td>
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<tr>
<td>9/9 - 11/11</td>
<td>Sa 10 to 11:30 a.m.</td>
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**JAPANESE**

**Introduction to Japanese (AGES 8-14)**
In this introductory course, students will learn the basics of the Japanese language, as well as explore Japanese culture.

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<tr>
<th>Course</th>
<th>Fee</th>
<th>Meetings</th>
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<tr>
<td>17FLYJ0001</td>
<td>$119</td>
<td>10</td>
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<tr>
<td>9/9 - 11/11</td>
<td>Sa 10 a.m. to 12 N</td>
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**NOW HIRING!**
Professional and Public Programs is always looking for qualified and enthusiastic educators who can teach Language courses. For more information, contact our Community Enrichment Program Manager at 915-747-5106.
LANGUAGES AND CULTURE STUDIES
ENGLISH LANGUAGE INSTITUTE

Through our optimal organization structure our students experience education in an environment that is “alive” with engagement and active learning. The English Language Institute’s courses are divided in the following categories:

**ENGLISH LANGUAGE INSTITUTE**

**CORE**

- ELI: Core Intensive English Program Fall I 2017 17FELI1000
- ELI: Core Intensive English Program Fall II 2017 17FELI1002
- TOEFL iBT Preparation Course (Internet-based Test) 17FELI3600 17FELI3602

**AFTERNOON CLASS**

- TOEFL iBT Preparation Course (Internet-based Test) 17FELI2TOEFL

**ENGLISH LANGUAGE INSTITUTE**

**EVENING**

- Pronunciation of English and Accent Reduction Level I – 17FELI2810 Level II – 17FELI2811 Level III – 17FELI2812
- English for Academic Purposes (EAP) Level I – 17FELI1116 Level II – 17FELI1117
- ELI: Intensive English Program Fall I 2017 – Basic 17FELI1003 Fall II 2017 – Intermediate 17FELI1004
- ELI: Intensive English Program Fall I 2017 – Basic 17FELI1003 Fall II 2017 – Intermediate 17FELI1004
- English Conversation Level I – 17FELI2801 Level II – 17FELI2802 Level III – 17FELI2803
- Grammar – Elements of Sentences 17FELI1115
- TOEFL iBT Preparation Course (Internet-based Test) Fall I 2017 – 17FELI3601 Fall II 2017 – 17FELI3603
- Social Conversation 101 17FELI2901

**WEEKEND**

- ELI: Intensive English Conversation 17FELI4005
- Grammar – Elements of Sentences 17FELI1005
- TOEFL iBT Preparation Course (Internet-based Test) 17FELI3004
- ELI: Intensive English Program 17FELI4004
- ELI – Learn English through Music & Song 17FELI6002
- ELI – Academic Listening and Note Taking 17FELI1006
- ELI - Practical English Writing 17FELI9010
- ELI – Listening, Speaking and Pronunciation: Focus on Business English 17FELI9004

**HOW TO APPLY TO THE ENGLISH LANGUAGE INSTITUTE (ELI):**

1. Visit us at ppp.utep.edu
2. Scroll down and click on ENGLISH LANGUAGE INSTITUTE
3. Complete and submit your application form and supporting documents by the application deadline as listed in the Calendar and Fees document.
4. Registration fees must be paid before application can be processed. After your application is processed, you will receive an email from ELI within 5 to 14 days on the status of your application.

Admission to the ELI is not the same as admission to The University of Texas at El Paso (UTEP). If you wish to obtain admission to the University, you must apply directly to UTEP.
ELI CORE PROGRAM

ELI: Core Intensive English Program
Fall I and Fall II

This program is designed to help learners gain a functional command of English in grammar, listening, speaking, reading and writing. It caters to the beginning English speaker as well as advanced students seeking to enter a higher-education program. New students will be placed in appropriate levels according to their performance on a placement exam.

Classes meet Monday through Thursday, from 8 a.m. to 1:20 p.m. In addition to core courses (21 hours a week), students may register for elective courses for an additional fee. Electives take place Monday through Friday from 1:30 to 2:45 p.m. and Saturday from 9 a.m. to 12 N.

The Intensive English Program offers the following:
- Individualized attention
- Highly skilled instructors
- Exam preparation for the Test of English as a Foreign Language (TOEFL)

NOTE: Prospective students must register in order to take the placement test by submitting all necessary documents. International applicants who require an I-20 Form must submit all the required documents to the ELI by the submission deadline found in the calendar and fees at Professional & Public Programs website at ppp.utep.edu.

Fall I 2017
Intensive 8 week sessions.
17FELI1000  | Fee: $980  | Meetings: 31
8/28 – 10/19  M, Tu, W and Th
8 a.m. to 1:20 p.m.
No class on 9/4 – Labor Day

Placement test will be administered on Wednesday, August 23rd at 9 a.m. in Miners Hall. Program orientation will take place on Thursday, August 24th at 9 a.m. in Miners Hall (unless otherwise noted).

Fall II 2017
Intensive 8 week sessions.
(Fall II curriculum continues from Fall I).
17FELI1002  | Fee: $980  | Meetings: 29
10/23 – 12/14  M, Tu, W and Th
8 a.m. to 1:20 p.m.
No class on 11/23 – Thanksgiving Day

Placement test will be administered on Wednesday, October 18th at 2 p.m. in Miners Hall. Program orientation will take place on Thursday, October 19th at 2 p.m. in Miners Hall (unless otherwise noted).

TOEFL iBT Preparation Course (Internet-based Test)
This course is designed to prepare students for the internet-based test of English as a Foreign Language (TOEFL) (iBT). Successful completion of the TOEFL iBT is required for admission into American undergraduate and/or graduate programs.

It will cover all knowledge and skills evaluated by the TOEFL iBT, such as: listening and reading comprehension, vocabulary, English language structure and essay writing skills. In addition, test-taking strategies will be addressed to help students make the most of their time when taking the test.

NOTE: Registration for the following courses is required in order to take the placement test.

17FELI3600  | Fee: $1112  | Meetings: 31
8/28 – 10/19  M, Tu, W and Th
8 a.m. to 1:20 p.m.
No class on 9/4 – Labor Day

Placement test will be administered on Wednesday, August 23rd at 9 a.m. in Miners Hall. Program orientation will take place on Thursday, August 24th at 9 a.m. in Miners Hall (unless otherwise noted).

17FELI3602  | Fee: $1112  | Meetings: 31
10/23 – 12/14  M, Tu, W and Th
8 a.m. to 1:20 p.m.
No class on 11/23 – Thanksgiving Day

Placement test will be administered on Wednesday, October 18th at 2 p.m. in Miners Hall. Program orientation will take place on Thursday, October 19th at 2 p.m. in Miners Hall (unless otherwise noted).

Thank you for your service Ms. Asad. I love the way that you teach, and you’re such a great example to follow, since you’re also from another country. The last time I tried to speak English, I had trouble; but now, I feel as if I can have a conversation with anybody. God bless your family, job and anything else that you do.

- Jorge Garcia, former ELI student

Check out our selection of afternoon, evening and weekend courses.
See pages 24-25 for a complete course selection for the Fall 2017 semester.
ELI Program Manager via e-mail at gparthiban@utep.edu.

For those interested, please send your resume to our P3.

NOW HIRING!

P3 is always looking for qualified and enthusiastic educators who can teach English as a Second Language courses. For those interested, please send your resume to our ELI Program Manager via e-mail at gparthiban@utep.edu.

ELI: Core Intensive English Conversation

Would you like to speak English with confidence? This course will improve your conversational English skills, including pronunciation and listening. Emphasis is placed on developing confidence in your ability to speak English. It focuses on vocabulary, student presentations and discussions of current affairs.

**Level I**

17FELI2000 | Fee: $119 | Meetings: 10
9/5 – 9/20 M, Tu, W and Th 1:30 to 2:45 p.m.
No class on 9/4 – Labor Day

17FELI2001 | Fee: $119 | Meetings: 10
9/25 – 10/10 M, Tu, W and Th 1:30 to 2:45 p.m.

17FELI2002 | Fee: $119 | Meetings: 10
10/16 – 10/31 M, Tu, W and Th 1:30 to 2:45 p.m.

**Level II**

17FELI2003 | Fee: $119 | Meetings: 10
11/6 – 11/21 M, Tu, W and Th 1:30 to 2:45 p.m.

17FELI2004 | Fee: $119 | Meetings: 10
11/27 – 12/12 M, Tu, W and Th 1:30 to 2:45 p.m.

**Level III**

17FELI2005 | Fee: $119 | Meetings: 10
12/12 – 1/11 M, Tu, W and Th 1:30 to 2:45 p.m.

**Level IV**

17FELI2006 | Fee: $119 | Meetings: 10
1/16 – 2/22 M, Tu, W and Th 1:30 to 2:45 p.m.

**Level V**

17FELI2007 | Fee: $119 | Meetings: 10
2/26 – 3/22 M, Tu, W and Th 1:30 to 2:45 p.m.

TOEFL iBT Preparation Course (Internet-based Test)

This course is designed to prepare students for the internet-based test of English as a Foreign Language (TOEFL) (iBT). Successful completion of the TOEFL iBT is required for admittance into American undergraduate and/or graduate programs.

It will cover all knowledge and skills evaluated by the TOEFL iBT, such as: listening and reading comprehension, vocabulary, English language structure and essay writing skills. In addition, test-taking strategies will be addressed to help students make the most of their time when taking the test.

17FELI2TOEFL | Fee: $119 | Meetings: 10
8/28 – 10/2 M and W 1:30 to 2:45 p.m.
No class on 9/4 – Labor Day

ELI: Intensive English Program

**Fall I 2017 – Basic**

This intensive 27 session program is designed to help beginning English speakers gain a basic command of English in listening, speaking, reading and writing. In this highly interactive course, students will focus on grammar, reading and writing comprehension, as well as practice pronunciation for daily conversation.

17FELI1003 | Fee: $250 | Meetings: 27
8/28 – 10/12 M, Tu, W and Th 6 to 8 p.m.
No class on 9/4 – Labor Day

17FELI1004 | Fee: $250 | Meetings: 27
10/16 – 11/30 M, Tu, W and Th 6 to 8 p.m.
No class on 11/23 – Thanksgiving Day

**Fall II 2017 – Intermediate**

This intensive 27 session program is designed to build upon the Basic Intensive Program, as well as help intermediate English speakers gain a greater command of English in listening, speaking, reading and writing. In this highly interactive course, students will improve their pronunciation skills needed for daily conversation, grammar, reading and writing comprehension.

17FELI1100 | Fee: $250 | Meetings: 27
10/16 – 11/30 M, Tu, W and Th 6 to 8 p.m.

17FELI1101 | Fee: $250 | Meetings: 27
11/13 – 12/13 M and W 6 to 7:30 p.m.

**English for Academic Purposes (EAP)**

English for Academic Purposes (EAP) is an English language course specifically focused on helping international students acquire the advanced competencies in academic English that will be necessary for them to complete their degree program. It is a learner-centered, integrated-skills based course that will develop students in the four skills (reading, writing, listening and speaking) in an academic context. This course will teach students the conventions of research, composition, and documentation necessary to produce rigorous academic and professional work. This course assumes a fairly advanced level of English proficiency. Because the purpose of this course is to help students develop specific academic skills, the course is not suitable for beginner-level English students.

**Level I**

17FELI1116 | Fee: $250 | Meetings: 15
9/5 – 10/24 T and Th 6 to 8:30 p.m.

17FELI1117 | Fee: $250 | Meetings: 15
10/26 – 12/19 T and Th 6 to 8:30 p.m.
No class on 11/23 – Thanksgiving Day

**Level II**

17FELI1118 | Fee: $250 | Meetings: 15
11/13 – 12/13 T and Th 6 to 8:30 p.m.

English Conversation: Level I

Linguists have found that people learn a second language more easily when in a relaxed atmosphere. This course will put you at ease as you enhance your understanding of the English language. Learn how to make small talk, begin and end a conversation, and use gestures and expressions to enhance conversation. Students will practice this through recreations of situations, such as ordering food in a restaurant, speaking to coworkers in a business setting, and much more.

17FELI2801 | Fee: $119 | Meetings: 10
8/28 – 10/2 M and W 6 to 7:30 p.m.
No class on 9/4 – Labor Day

17FELI2802 | Fee: $119 | Meetings: 10
10/9 – 11/8 M and W 6 to 7:30 p.m.

**English Conversation: Level II**

For those who want to sharpen their conversational skills, this intermediate to advanced level course in English as a second language expands on speaking and listening skills for effective communication in English by emphasizing the use of common idioms, role-play and short debate.

17FELI2803 | Fee: $119 | Meetings: 10
11/13 – 12/13 M and W 6 to 7:30 p.m.

**English Conversation: Level III**

This is an advanced course designed to help students continue sharpening their conversational skills from the previous English Conversation: Level II course. This Level III course utilizes role-play and debate tactics to help students further build upon their confidence in communicating the English language.

17FELI1115 | Fee: $200 | Meetings: 15
9/5 – 10/24 Tu and Th 6 to 7:30 p.m.

**Grammar - Elements of Sentences**

This course provides students with an overview of basic English sentence structures, such as word order, simple and progressive verb tenses, and much more. Additionally, students will begin to recognize certain English sentence patterns when observing other’s communication and prose.

17FELI1115 | Fee: $200 | Meetings: 15
9/5 – 10/24 Tu and Th 6 to 7:30 p.m.

I’m lucky and grateful to have been one of ELI’s students. It has been a short journey, but one filled with effective learning, happiness, and great experiences. I have learned a lot from all of the great teachers in the institute and my fellow multicultural students. I will always be thankful and proud of this experience. Thank you to all at ELI, with a special thanks to Mr. Sam.

– Hawra Mohammed, former ELI Intensive English Program student
**Pronunciation of English & Accent Reduction: Level I**

In this course, students will strengthen their listening, speaking and pronunciation skills. The course emphasizes phonological rules, in particular, phonetic environments, stress, rhythm and inflection.

17FELI2810  | Fee: $129  | Meetings: 10
8/29 – 9/28  | Tu and Th 6 to 8 p.m.

**Pronunciation of English & Accent Reduction: Level II**

Students will continue to build on their listening, speaking and pronunciation skills in Level I. The course emphasizes more higher level phonological rules, phonetic environments, stress, rhythm and inflection. Students will learn how to self-monitor and improve their English pronunciation in a highly interactive class.

17FELI2811  | Fee: $129  | Meetings: 10
10/3 – 11/2  | Tu and Th 6 to 8 p.m.

**Pronunciation of English & Accent Reduction: Level III**

In this advanced course, students will test their listening, speaking and pronunciation skills. The course places an emphasis on communication skills, as well as improving rhythm and inflection techniques.

17FELI2812  | Fee: $129  | Meetings: 10
11/7 – 12/12 | Tu and Th 6 to 8 p.m.
No class on 11/23 – Thanksgiving Day

**Social Conversation 101**

Come join this super fun conversational English class. This course is designed to help you overcome the fear and anxiety that comes with speaking and learning a foreign language. By the end of this course, you will be very comfortable and confident communicating in English. There are no tests, no books, just English conversation.

17FELI2901  | Fee: $129  | Meetings: 10
9/1 – 11/3   | F 6 to 8 p.m.

**TOEFL iBT Preparation Course (Internet-based Test)**

**Fall I 2017 and Fall II 2017**

This course is designed to prepare students for the internet-based test of English as a Foreign Language (TOEFL iBT). Successful completion of the TOEFL iBT is required for admission into American undergraduate and/or graduate programs. This course will cover all knowledge and skills evaluated by the TOEFL iBT: listening, speaking, reading, and writing. In this highly interactive course, students will focus on grammar, reading and writing comprehension, as well as practice pronunciation for daily conversation.

**Weekend**

**ELI - Academic Listening & Note Taking**

Through this course, students will develop a system for note-taking and learn how to use their notes to answer comprehensive questions seen in writing assignments. A variety of reading and writing exercises will be used to help students build upon these important educational skills.

17FELI1006  | Fee: $200  | Meetings: 15
9/2 – 12/16  | Sa 9 a.m. to 12 N
No class on 11/25

**ELI - Intensive English Conversation**

Would you like to speak English with confidence? This course will improve your conversational English skills, including pronunciation and listening. Emphasis is placed on developing confidence in your ability to speak English. The course focuses on vocabulary, student presentations, and discussions upon current affairs.

17FELI4005  | Fee: $200  | Meetings: 15
9/2 – 12/16  | Sa 9 a.m. to 12 N
No class on 11/25

**ELI - Intensive English Program**

This intensive 15 session program is designed to help beginning English speakers gain a basic command of English in listening, speaking, reading and writing. In this highly interactive course, students will focus on grammar, reading and writing comprehension, as well as practice pronunciation for daily conversation.

**NOTE:** Registration for the following course is required in order to take the placement test.

17FELI4004  | Fee: $200  | Meetings: 15
9/2 – 12/16  | Sa 9 a.m. to 12 N
No class on 11/25

**ELI - Learn English through Music and Song**

Explore American culture and the English language through a discussion of song writers from the 20th and 21st centuries. Students will identify themes, motifs, literary elements, and the implicit meaning within lyrics. Additionally, students are welcome to bring their instruments to class in an effort to further enhance their understanding of the course material.

17FELI6002  | Fee: $200  | Meetings: 10
9/2 – 11/4   | Sa 9 a.m. to 12 N
No class on 11/25

**Grammar - Elements of Sentences**

This course provides students with an overview of Basic English sentence structures, such as word order, simple and progressive verb tenses and much more. Additionally, students will begin to recognize certain English sentence patterns when observing other’s communication and prose.

17FELI1105  | Fee: $200  | Meetings: 15
9/2 – 12/16  | Sa 9 a.m. to 12 N
No class on 11/25

**TOEFL Preparation (Internet-based Test)**

This course is designed to prepare students for the internet-based test of English as a Foreign Language (TOEFL iBT). Successful completion of the TOEFL iBT is required for admission into American undergraduate and/or graduate programs. This course will cover all knowledge and skills evaluated by the TOEFL iBT: listening and reading comprehension, proper sentence structure, and vocabulary. Test-taking strategies will also be addressed to help students make the most of their time when taking the test.

17FELI3004  | Fee: $300  | Meetings: 15
9/2 – 12/16  | Sa 9 a.m. to 12 N
No class on 11/25

**ELI Refund Policies:**

a) **Refunds for ELI Core Program:**
A participant who chooses to drop a course three days or more prior to the first class meeting can be issued a full refund of the registration, less a $75 processing fee.

b) **Refunds for ELI Evening/Weekend Courses:**
A participant who chooses to drop a course three days or more prior to the first class meeting can be issued a full refund, less a $15 processing fee.

c) **Credit Vouchers for ELI Core Program:**
A participant who chooses to withdraw from a course within one to two business days prior to the first class meeting will be issued a credit voucher, less a $75 processing fee.

d) **Credit Vouchers for ELI Evening/Weekend Courses:**
A participant who chooses to withdraw from a course within one to two business days prior to the first class meeting will be issued a credit voucher, less a $15 processing fee.
Adult Swimming and Conditioning
This class is for intermediate to advanced swimmers who want to get a great workout in, as well as for those who want to improve their strokes, turns and starts. In addition, proper technique and endurance will be addressed.

17FCAQ1000 | Fee: $67 | Meetings: 8
9/11 - 10/4 M and W 7:30 to 8:30 p.m.
17FCAQ1001 | Fee: $67 | Meetings: 8
10/9 - 11/1 M and W 7:30 to 8:30 p.m.
17FCAQ1002 | Fee: $51 | Meetings: 6
11/6 - 11/29 M and W 7:30 to 8:30 p.m.
No class on 11/20 and 11/22

Water Aerobics
This water aerobics class will employ a variety of training concepts while emphasizing safety and proper technique. Working against the resistance of the water will help you tone and shape your figure, reduce stress and improve overall self-confidence. You are not required to know how to swim; the only requirement is a swimsuit.

17FCAQ1200 | Fee: $67 | Meetings: 8
9/5 - 9/28 Tu and Th 7:30 to 8:30 p.m.
17FCAQ1201 | Fee: $67 | Meetings: 8
10/3 - 10/26 Tu and Th 7:30 to 8:30 p.m.
17FCAQ1202 | Fee: $67 | Meetings: 8
10/31 - 11/30 Tu and Th 7:30 to 8:30 p.m.
No class on 11/21 and 11/23

Swimming Classes: Beginner, Intermediate, and Advanced
This course is designed for those with an interest in learning the basics of swimming and those interested in improving upon their current performance. All sessions will be suited to the comfort and skill level of each individual swimmer. Beginning swimmers will practice basic skills, such as breathing, floating, strokes, etc. Intermediate swimmers will learn strokes and how to perform endurance-based exercises. Advanced swimmers will learn the basics of competitive swimming and emphasize optimum performance in the water.

Required materials: swimming goggles.

17FCAQ1315 | Fee: $95 | Meetings: 8
9/6 - 10/25 W 7:30 to 8:30 p.m.
17FCAQ1316 | Fee: $47 | Meetings: 4
11/1 - 11/29 W 7:30 to 8:30 p.m.
No class on 11/21 and 11/23

Triathlon Class
Have you ever wanted to compete in a triathlon? This class is for beginning to intermediate-level athletes interested in getting in shape or trying a new sport. Classes will begin with a spinning class on stationary bikes, followed by a running portion, then finished off with an energetic swim. Participants may opt to enter and compete in a triathlon at the end of the course.

Required materials: running shoes, a swim suit and goggles.

17FCHF4100 | Fee: $57 | Meetings: 8
9/5 - 10/24 Tu 6:30 to 8:30 p.m.
**ART**

**Introduction to Acrylic Painting** *NEW*

This class focuses on the fundamentals of painting with acrylics. Students will receive hands-on-training, while painting an image of their choice. They will also paint in a group and can take home their artwork, once finished. All materials are provided.

- **17FCAR3500** | Fee: $59 | Meetings: 2 | 9/9 - 9/16 | Sa 9 a.m. to 1 p.m.
- **17FCAR3501** | Fee: $59 | Meetings: 2 | 10/21 - 10/28 | Sa 9 a.m. to 1 p.m.

**Introduction to Drawing** *NEW*

This course focuses on the fundamentals of basic drawing. Students will receive hands-on-training, while creating an image of their choice. They will also paint in a group and can take home their artwork, once finished. All materials are provided.

- **17FCAR3510** | Fee: $59 | Meetings: 2 | 9/30 - 10/7 | Sa 9 a.m. to 1 p.m.
- **17FCAR3511** | Fee: $59 | Meetings: 2 | 11/4 - 11/11 | Sa 9 a.m. to 1 p.m.

**Introduction to Sequential Comic Book Art** *NEW*

This introductory course will help you create and bring your own comic books to life. In addition, this course will establish basic sequential art principles, terminology, and have students create a three page story, which they will write and draw themselves.

- **17FCAR3500** | Fee: $51 | Meetings: 5 | 9/9 – 10/7 | Sa 10 a.m. to 12 N

**COOKING**

**Cupcakes Galore** *NEW*

Create easy and great looking cupcakes with frosting and fondant. Learn to mix colored frostings, create multicolor cupcakes, fondant flowers and much more.

- **17FCCH1040** | Fee: $51 | Meetings: 3 | 10/7 - 10/21 | Sa 10 a.m. to 12 N

**French Cuisine - Cook for Pleasure!**

This course teaches students how to prepare popular French sweets, pastries and street food. Some of the dishes covered include: quiche lorraine, savory petit beurre and crocque madame. All materials are included.

- **17FCCH5006** | Fee: $53 | Meetings: 1 | 10/3 | Tu 6 to 8:30 p.m.
- **17FCCH5016** | Fee: $53 | Meetings: 1 | 11/14 | Tu 6 to 8:30 p.m.

**Italian Cooking Basics** *(Chopping, sauté, etc.)* *NEW*

In this class, students will learn about basic cooking equipment, knife skills (vegetable chopping and paring), how to sauté and much more.

- **17FCCH5010** | Fee: $53 | Meetings: 1 | 9/26 | Tu 6 to 8:30 p.m.
- **17FCCH5011** | Fee: $53 | Meetings: 1 | 11/7 | Tu 6 to 8:30 p.m.

**Make Authentic Italian Pizza with Chef Terzaroli**

This course teaches students how to bake authentic Italian pizza at home. Additional discussions will be made upon the various types of yeasts, flours and toppings, dough kneading, raising, etc. All materials are included.

- **17FCCH5007** | Fee: $53 | Meetings: 1 | 9/12 | Tu 6 to 8:30 p.m.
- **17FCCH5017** | Fee: $53 | Meetings: 1 | 10/24 | Tu 6 to 8:30 p.m.

**The Art of Homemade Italian Pasta**

This course covers the basics of rolling fresh pasta. Students will also learn how to cook plain and stuffed pasta, match corresponding sauces, prepare filling and much more. All materials are included.

- **17FCCH5008** | Fee: $53 | Meetings: 1 | 9/5 | Tu 6 to 8:30 p.m.
- **17FCCH5018** | Fee: $53 | Meetings: 1 | 10/17 | Tu 6 to 8:30 p.m.

**Vegan Cuisine** *NEW*

This course focuses on the many health benefits of vegan cooking, raw food preparation, gluten free and plant based diets.

- **17FCCH1060** | Fee: $39 | Meetings: 1 | 10/4 | W 6 to 8:30 p.m.

**CRAFTS AND HOBBIES**

**Home Gardening** *NEW*

Take your outdoor skills to the next level with our home gardening course. This class will show you how to create an organic garden, including how to select the best seeds and plants to grow. Insect control and all-natural compost will also be taught.

- **17FCCH1050** | Fee: $49 | Meetings: 4 | 9/9 - 9/30 | Sa 10 a.m. to 12 N

**Tasting Wine** *(AGES 21 AND OLDER)* *NEW*

This course will have you match food pairings to the best suited wine choice to maximize the tasting experience. In addition, you will learn about the history of the grape and corresponding region and establish a tasting profile of each wine. A focus is placed on the following categories of wine: French, Italian, Spanish, rose, new worlds (USA), and sparkling wines. This course includes one free bottle in the last session of the course, provided by the instructor.

- **17FCCH1700** | Fee: $155 | Meetings: 4 | 9/5 - 9/26 | Tu 6 to 8 p.m.

**FIT 4 LIFE**

**Assault Prevention - Self Defense Awareness**

This course is dedicated to teaching women self-defense concepts and techniques, which will help if they are ever faced with a life threatening situation. This comprehensive course also addresses threat-awareness, prevention and risk reduction/avoidance.

- **17SCHF0062** | Fee: $57 | Meetings: 8 | 8/15 - 9/7 | Tu and Th 7 to 8:30 p.m.

**BOOT CAMP – Strength Training for Everyone**

Body sculpting utilizes precision techniques upon major muscle groups to “sculpt” a stronger and defined physique. Benefits include: increased energy levels, a loss in excess pounds/inches, and body toning/strengthening.

**Required materials:** participants must wear comfortable workout clothes.

- **17FCCH4201** | Fee: $83 | Meetings: 16 | 9/6 - 10/30 | W and M 6 to 7 p.m.
- **17FCCH4202** | Fee: $53 | Meetings: 8 | 11/27 – 12/20 | M and W 6 to 7 p.m.
COMMUNITY ENRICHMENT
ADULTS

YOU MUST BE 18 AND OLDER TO REGISTER FOR THE FOLLOWING COURSES, EXCEPT WHERE INDICATED OTHERWISE.

Boxing and Conditioning
Participants will learn training schemes and strategies related to proper boxing technique (distancing, timing, speed, power, eye-body coordination, etc.). Benefits include weight reduction, toned muscles, improved cardio-respiratory efficiency, increased muscular strength, endurance and flexibility.

Required materials: 16 oz. boxing gloves, hand wraps and a hand towel.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Fee</th>
<th>Meetings</th>
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<tbody>
<tr>
<td>17FCHF3400</td>
<td>$83</td>
<td>8/28 - 10/18 M and W 6:15 to 7:15 p.m.</td>
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<tr>
<td>17FCHF3401</td>
<td>$73</td>
<td>10/23 - 12/13 M and W 6:15 to 7:15 p.m.</td>
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</tbody>
</table>

No class on 11/20 and 11/22

Kendo, Iaido, and Japanese Swordsmanship
Kendo, the traditional art of Japanese fencing, is based on samurai sword techniques. Students will be taught the basics of the Japanese katana through the use of solo and paired practice of footwork, sword-grip, striking, distancing, timing and attitude. All skill levels are welcome; however, participants must be at least 18 years old.

Required materials: A shinai (bamboo sword), a bokken (wooden sword) and comfortable workout clothes. Please see instructor for approved purchase sources and sizes.

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<tr>
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<th>Meetings</th>
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<tr>
<td>17FCHF1060</td>
<td>$83</td>
<td>8/16 - 10/7 W 8 to 9:30 p.m., F 7:30 to 9 p.m., Sa 10:30 a.m. to 12:30 p.m.</td>
</tr>
<tr>
<td>17FCHF1061</td>
<td>$83</td>
<td>10/11 - 12/16 W 8 to 9:30 p.m., F 7:30 to 9 p.m., Sa 10:30 a.m. to 12:30 p.m.</td>
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No class on 11/22, 11/24 and 11/25

Circuit Training
Circuit training is an excellent way to improve fitness, health and muscular strength. This class incorporates anaerobic and aerobic exercises for the entire body and will help you develop muscle definition. The class structure is designed to maintain high aerobic fitness levels and strengthen your muscles, utilizing medicine balls, elastic bands, dumbbells and more. Participants must wear comfortable workout clothes and bring slipper socks.

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<tr>
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<th>Meetings</th>
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<tbody>
<tr>
<td>17FCHF1020</td>
<td>$73</td>
<td>9/5 - 10/26 Tu and Th 6 to 7 p.m.</td>
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<tr>
<td>17FCHF1021</td>
<td>$65</td>
<td>10/31 - 12/21 Tu and Th 6 to 7 p.m.</td>
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</tbody>
</table>

No class on 11/20 and 11/22

Golf for Adults OFF CAMPUS
In this course, participants will learn the fundamentals of a proper golf swing, while also improving upon their technique and scores (through the use of video analysis), as well as gain an overview on the rules of the game. Golf clubs are available, if needed, and range balls can be purchased at the driving range.

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<tr>
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<th>Meetings</th>
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<tbody>
<tr>
<td>17FCHF3312</td>
<td>$79</td>
<td>11/2 - 11/16 Th 6 to 7:30 p.m.</td>
</tr>
</tbody>
</table>

Kickboxing - 45 Minutes’ Workout
This 45 minute kickboxing workout is designed to build positive self-esteem. You will be provided the opportunity to develop skills necessary for improving cardiovascular fitness and safety awareness. You will also develop muscular strength, flexibility, agility, rhythm, coordination and good body posture. This course will consist of mild contact and require the use of 16 oz. boxing gloves and a mouthpiece. Please wear comfortable workout clothes.

<table>
<thead>
<tr>
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<th>Fee</th>
<th>Meetings</th>
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<tbody>
<tr>
<td>17FCHF3500</td>
<td>$39</td>
<td>9/6 - 10/2 M and W 5:15 to 6:15 p.m.</td>
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<tr>
<td>17FCHF3501</td>
<td>$39</td>
<td>10/16 - 11/8 M and W 5:15 to 6:15 p.m.</td>
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<tr>
<td>17FCHF3502</td>
<td>$29</td>
<td>11/27 - 12/13 M and W 5:15 to 6:15 p.m.</td>
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</tbody>
</table>

No class on 11/20 and 11/22
HEALTH AND WELLNESS

Cardio T’ai Chi and Weight Loss
Cardio T’ai Chi is a holistic exercise used to improve overall mental and physical health, along with cardiovascular and pulmonary functions. This exercise coordinates movements with the individuals’ mind and breath. Participants will enjoy increased flexibility, balance, fine-motor control skills, suppleness and improved circulation.

17FCHW1020 | Fee: $63 | Meetings: 10
9/9 - 11/11 Sa 9 to 10 a.m.

Improve Your Health
15 Minutes a Day! NEW
Improving our health should be something easy and doable. In this workshop you will learn how great health can be achieved.

17FCHW3000 | Fee: $45 | Meetings: 1
9/12 | Tu 6 to 8 p.m.
17FCHW3001 | Fee: $45 | Meetings: 1
10/4 | W 6 to 8 p.m.
17FCHW3002 | Fee: $45 | Meetings: 1
11/8 | W 6 to 8 p.m.
17FCHW3003 | Fee: $45 | Meetings: 1
12/6 | W 6 to 8 p.m.

Mindful Meditation-45 Mins Class NEW
Mindful meditation advocates for the reduction of stress by inducing the relaxation response, which in turn, lowers one’s heart rate, reduces anxiety, and encourages positive thought patterns and attitudes. Practitioners of mindfulness meditation aim to cultivate self-awareness, and a non-judgmental, loving and compassionate feeling toward themselves and others.

17FCHW0400 | Fee: $51 | Meetings: 1
9/11 - 10/18 | W 5:15 to 6 p.m.
17FCHW0401 | Fee: $51 | Meetings: 1
10/30 - 12/13 | M and W 5:15 to 6 p.m.
No class on 11/20 and 11/22

Reflexology NEW
Reflexology is an ancient holistic therapy that relaxes and reduces pain, by increasing endorphin production. It is great for pre and post-surgery, diabetes, cancer relaxation, carpal tunnel and much more. Students will learn systemic Chinese medicine acupressure techniques to clear up internal blockages, as well as improve one’s overall body, mind and spirit.

17FCHW3300 | Fee: $41 | Meetings: 9
9/6 - 10/4 | W and M 7:30 to 8:30 p.m.
17FCHW3301 | Fee: $41 | Meetings: 9
10/9 - 11/6 | M and W 7:30 to 8:30 p.m.
17FCHW3302 | Fee: $37 | Meetings: 8
11/13 - 12/13 | M and W 7:30 to 8:30 p.m.
No class on 11/20 and 11/22

Pilates BILINGUAL
This course focuses specifically on resistance exercises and pilates fundamentals. Major benefits include: improved strength, coordination and balance.

Required materials: Pilates ball, mat and two 3 lbs. weights.

El curso de Pilates se concentra en los ejercicios de resistencia, sus principales ventajas incluyen mayor fuerza, coordinación y equilibrio.

Materiales requeridos: una pelota para pilates, dos pesas de tres libras cada una y un tapete para pilates.

17FCHF3012 | Fee: $47 | Meetings: 8
9/5 - 9/28 | Tu and Th 6 to 6:50 p.m.
17FCHF3013 | Fee: $47 | Meetings: 8
10/3 - 10/26 | Tu and Th 6 to 6:50 p.m.
17FCHF3014 | Fee: $55 | Meetings: 10
11/7 - 12/14 | Tu and Th 6 to 6:50 p.m.
No class on 11/21 and 11/23

Spinning NEW
This course provides a motivating non-competitive cardio (aerobic) workout, which people can control and move at their own pace. Please bring a towel and water.

17FCHF5000 | Fee: $43 | Meetings: 8
9/5 - 9/28 | W and M 6 to 7 p.m.
17FCHF5001 | Fee: $43 | Meetings: 8
10/3 - 10/26 | M and W 6 to 7 p.m.
17FCHF5002 | Fee: $33 | Meetings: 6
11/7 - 12/14 | M and W 6 to 7 p.m.
No class on 11/21 and 11/23

Ultra Strength and Conditioning Fitness
This is a personal weight training program, designed for anyone who wants to maintain fitness level, reduce body fat, reduce the risk and rate of injury and/or adopt exercise to combat stress. Students will learn how to develop and/or maintain a healthy body by working with weights, machines, elastic bands and one’s own body weight.

17FCHF1500 | Fee: $107 | Meetings: 16
9/5 - 10/26 | Tu and Th 7:30 to 9 p.m.
17FCHF1501 | Fee: $93 | Meetings: 14
10/31 - 12/21 | Tu and Th 7:30 to 9 p.m.
No class on 11/21 and 11/23

Zumba Class
Zumba is a whole-body, dance-based workout that incorporates Latin and international rhythms to help you get fit while having fun.

17FCHF0002 | Fee: $53 | Meetings: 8
9/11 - 10/4 | M and W 7 to 8 p.m.

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Subscribe to our e-mail notifications for course information, office hour updates and more. As part of our P3 email community, you’ll be among the first to hear about our upcoming events, new courses, and promotions. Send us an email with subject line “Subscribe.”

register at ppp.utep.edu • 915.747.5142 27
Yoga
This course covers the fundamental postures and breathing techniques utilized in yoga philosophy. Students will learn postures that improve muscle tone, strength, flexibility, body alignment and physical and mental awareness.
**Required materials:** Yoga mat.
17FCHW3242 | Fee: $49 | Meetings: 8 
9/5 - 9/28 | Tu and Th 5 to 6 p.m.
17FCHW3243 | Fee: $49 | Meetings: 8 
10/3 - 10/26 | Tu and Th 5 to 6 p.m.
17FCHW3244 | Fee: $49 | Meetings: 8 
11/7 - 12/7 | Tu and Th 5 to 6 p.m.
No class on 11/21 and 11/23

Classical Guitar - Level I
This course is designed for adults interested in learning to play the classical guitar. An emphasis will be placed on learning proper guitar technique, repertoire and style. Students will learn to read music, a basic history of classical guitar, as well as proper posture and tone.
**Required materials:** Acoustic guitar, clip-on tuner, and footstool. Students should purchase guitars appropriate to their size; make sure to ask the salesperson at the music store, when doing so.
17FCPA0169 | Fee: $77 | Meetings: 8 
10/21 - 12/16 | Sa 10:30 a.m. to 12:30 p.m.
No class on 11/25

Learn How to Play Guitar - Level II
This course will further the abilities of adults who have already played the guitar. A focus will be placed on learning pop charts and reading music.
**Required materials:** Acoustic guitar, clip-on tuner, and footstool. Students should purchase guitars appropriate to their size; make sure to ask the salesperson at the music store, when doing so.
17FCPA0165 | Fee: $77 | Meetings: 8 
8/19 - 10/7 | Sa 12 N to 1:30 p.m.

Piano Performance
These courses focuses on the fundamentals of music theory and professional keyboard techniques. Topics to be discussed include: note reading, how to play popular songs, hand positioning and technique exercises, chords and scales. Lessons are enhanced by group practice and listening to examples from the textbook.
17FCPA4000 | Fee: $120 | Meeting: 8 
9/9 - 10/28 | Sa 9 to 10:30 a.m.

17FCPA0167 | Fee: $77 | Meetings: 8 
8/19 - 10/7 | Sa 10:30 a.m. to 12 N
No class on 11/25
Violin Class - Level I
Students will learn the fundamentals of violin technique, practice and performance with a focus on basic music notation, theory and engaged active listening. Classes will also involve musical collaboration with the instructor. Upon completion of this course, the student should be able to successfully perform simple to intermediate violin pieces and small works. Outside classroom practice is expected and required.


**17FCPA5000**  
| Fee: $89 | Meetings: 8  
9/5 - 9/28  
Tu and Th 6 to 7:30 p.m.

Violin Class - Level II
Students will learn intermediate to advanced violin technique, practice and performance with specific focus on music notation, theory and engaged active listening. Classes will also involve musical collaboration with the instructor. Upon completion of this course, the student should be able to successfully perform intermediate to advanced professional violin pieces. Outside classroom practice is expected and required.

**Required materials and textbook:** Violin; *Scale System (A Supplement to Book I of 'The Art of Violin)*, Carl Flesch. Edited by Max Rostal. Published by Carl Fischer.

**17FCPA5001**  
| Fee: $89 | Meetings: 8  
10/5 - 10/31  
Tu and Th 6 to 7:30 p.m.

**PERSONAL AND PROFESSIONAL ENHANCEMENT**

CPR and First Aid Certification
This course provides hand-on training to teach participants how to respond to common first-aid emergencies, including cardiac and breathing emergencies. CPR/First aid certification is included.

**Required:** Participants must wear comfortable clothing (no tank tops).

**17FCSSD105**  
| Fee: $77 | Meetings: 2  
9/16 - 9/23  
Sa 12 N to 4 p.m.

**17FCSSD106**  
| Fee: $77 | Meetings: 2  
10/21 - 10/28  
Sa 12 N to 4 p.m.

Introduction to OSHA
The Occupational Safety and Health Administration (OSHA) is an agency of the United States Department of Labor. OSHA’s mission is to assure safe and healthful working conditions for working men and women by setting and enforcing standards and by providing training, outreach, education and assistance. This course covers an introduction to OSHA policies and procedures.

**17FCSSD101**  
| Fee: $57 | Meetings: 5  
10/31 - 11/14  
Tu and Th 6 to 8 p.m.

Lesson Plan Cycle for Beginning Elementary Teachers
For both new and established teachers who wants a refresher in lesson planning. Since effective planning is essential for student comprehension, learn how to plan your lessons so that they are aligned with the curriculum and Texas state standards. Join us for two sessions, wherein you will prepare lesson plans to be utilized in-class. Bring your laptop and be ready to work.

**17FCPP1020**  
| Fee: $41 | Meetings: 2  
9/23 - 9/30  
Sa 9 a.m. to 12 N

Math Refresher for Adults
In this comprehensive course, participants will obtain an overview of basic math, algebra, and geometry in order to overcome math anxiety. Topics to be discussed include: an introduction to fundamental operations (integers, polynomials, functions, factoring, etc.), linear and quadratic equations, inequalities and graphing.

**17FCPD1100**  
| Fee: $47 | Meetings: 8  
9/5 - 9/28  
Tu and Th 6:30 to 7:30 p.m.

**17FCPD1101**  
| Fee: $47 | Meetings: 8  
10/17 - 11/9  
Tu and Th 6:30 to 7:30 p.m.

Microsoft Office for Beginners
This class will introduce students to the basic features of Microsoft Office, Windows, and file management. Students will develop familiarity with Word, Excel, Access, PowerPoint, as well as email and the internet.

**17FCPD1110**  
| Fee: $57 | Meetings: 5  
9/9 - 9/28  
Sa 10 a.m. to 12 N

**17FCPD1111**  
| Fee: $57 | Meetings: 5  
10/14 - 11/11  
Sa 10 a.m. to 12 N

**PHOTOGRAPHY**

Advanced Digital Photography
This class is designed for students who already have a solid understanding of digital photography and the working controls and functions of a digital camera. Course materials will place an emphasis on portrait, sports and landscape photography and how lenses, aperture and shutter speed settings can affect a photograph’s appearance.

**Required materials:** digital camera.

**Continues for course:** Advanced Digital Photography

**17SCPH1040**  
| Fee: $93 | Meetings: 5  
8/2 - 8/30  
W 6 to 8 p.m.

**17FCPH1040**  
| Fee: $77 | Meetings: 4  
9/27 - 10/18  
W 6 to 8 p.m.

Foundations of Photography
This course is suitable for users of either analog or digital cameras and is a foundation for any of the other photography courses offered by UTEP’s Professional and Public Programs. Five major areas of study are covered: camera controls, composition, lighting, lenses and electronic flash. This class is designed to put aspiring photographers in control of their equipment to maximize quality and creativity in photos.

**Required materials:** digital camera.

**17FCPP1002**  
| Fee: $93 | Meetings: 6  
9/7 - 10/12  
Th 6 to 8 p.m.

P3 Photography Instructor: David Ghent

“...Instructor Dave Ghent is by far an experienced expert on the photography field with plenty of experience and knowledge. I have a much better understanding of digital photography. Creativity does not reside on the camera, it’s in our head.”

- Former CE Advanced Digital Photography student
Introduction to Digital Photography and Photoshop
This beginners’ class will teach students the basic techniques and artistry required for good photography. Students will learn about composition, lighting, cameras and lenses, and how to use Adobe Photoshop software. The course will also cover a few advanced Photoshop techniques, with an emphasis on using the science of photography to express artistry.

17FCPH1000  | Fee: $93  | Meetings: 6
9/5 - 10/10   | Tu 6 to 8 p.m.
17FCPH1001  | Fee: $93  | Meetings: 6
11/7 – 12/19  | Tu 6 to 8 p.m.

Introduction to Photoshop
This class explores the tools and features available in Adobe’s Photoshop software. Additionally, basic photo manipulation techniques such as: correcting color and exposure, retouching, merging multiple images and working with layers will be discussed. Computer knowledge is helpful but not necessary.

17FCPH1005  | Fee: $50  | Meetings: 3
9/6 - 9/20    | W 6 to 8 p.m.
17FCPH1006  | Fee: $50  | Meetings: 3
10/4 - 10/18  | W 6 to 8 p.m.

Intermediate Photoshop
This class is a continuation of “Introduction to Photoshop” and “Introduction to Digital Photography and Photoshop.” The format of the course is participant-driven, with the student choosing which techniques and effects they wish to improve upon. Examples of potential topics include: working with layers, color correcting and photo montages.

17FCPH1010  | Fee: $50  | Meetings: 3
10/17 – 10/31 | Tu 6 to 8 p.m.

Portrait Photography - Capture the Emotions
This course is designed to teach you everything you need to know to take professional-quality portraits. You will learn how to work with all different types of subjects, from individuals and groups. Your professional portrait photographer will explain the nuances of lighting and posing, how to shoot on location, and how to master the gear you will need to create inspiring work.

Required materials: digital camera.
17FCPH6000  | Fee: $51  | Meetings: 4
9/6 - 10/4   | W 6 to 8 p.m.

NEW CLASS HIGHLIGHT
How to Create Characters with Character
In this workshop, award-winning author, L. C. Hayden will cover the basics of character design, such as, viewpoint and which techniques to use and avoid when creating memorable characters. An emphasis is placed on developing characters that the readers will love to love or hate. Handouts include a booklet on character development and a novel that illustrates all of the points presented during the workshop.

Instructor:
L. C. Hayden

17FCWR1220  | Fee: $73  | Meetings: 1
11/1         | W 6 to 9 p.m.

READING AND WRITING
How to Successfully Self-Publish
In this course, award-winning author, L. C. Hayden will reveal the inner-workings of the publishing business, as well as the positive and negative aspects associated with different publishing opportunities. Course materials/texts are included in the price for this course.

17FCWR1210  | Fee: $73  | Meetings: 1
12/6         | W 6 to 9 p.m.

How to Write a Novel in 90 Days
If you’ve always wanted to write a book, but just don’t know where to begin, then this course is for you. Award-winning author, L. C. Hayden will show you how to uncomplicated the novel writing process. Course topics include: developing ideas, plotting, characterization, avoiding writer’s block, and much more. Handouts include the booklet How to Write a Novel in 90 Days and a novel that illustrates all of the points presented during the workshop.

17FCWR1200  | Fee: $73  | Meetings: 1
9/14         | Th 6 to 9 p.m.

P.O.W.E.R Tools for Beginning Writers
This class is for individuals seeking a non-threatening introduction to writing.

17FCWR2001  | Fee: $59  | Meetings: 2
10/7 - 10/14 | Sa 10 a.m. to 12 N

Screenwriting 101
The purpose of this course is to learn about film and television screenplay structure. In addition, students will analyze dramatic strategies, learn and apply correct script formats, as well as creatively engage with the various stages of screenwriting.

17FCWR2100  | Fee: $71  | Meetings: 6
9/11 - 9/27 | M and W 7 to 9 p.m.

Advanced Screenwriting 201
Advanced screenwriting is for the intermediate to advanced writer, as well as for those revising their first draft of a screenplay.

17FCWR2110  | Fee: $71  | Meetings: 6
10/24 - 11/9 | Tu and Th 7 to 9 p.m.

Poetry in Motion
This course captures the forward movement of poetry, and also goes into the traditional aesthetics associated with New Age expressionists.

17FCWR2010  | Fee: $59  | Meetings: 2
10/7 - 10/14 | Sa 1 to 3 p.m.

FIND. CALL. WIN.
Be the first to find 3 UTEP Picks throughout the catalog and win two $50 vouchers towards a P3 Fall 2017 course. Restrictions apply.

Poetry in Motion
Award winning and bestselling author, L. C. Hayden will guide you on writing dialog that sounds realistic, is perfectly punctuated, and reveals a character’s personality. Her booklet “Writing Dynamic Dialog” and book, Why Casey Had to Die are included in the course fee.

17FCWR1230  | Fee: $73  | Meetings: 1
10/4         | W 6 to 9 p.m.

Screenwriting 101
In this course, award-winning author, L. C. Hayden will cover the basics of character design, such as, viewpoint and which techniques to use and avoid when creating memorable characters. An emphasis is placed on developing characters that the readers will love to love or hate. Handouts include a booklet on character development and a novel that illustrates all of the points presented during the workshop.

Instructor:
L. C. Hayden

17FCWR1220  | Fee: $73  | Meetings: 1
11/1         | W 6 to 9 p.m.

READING AND WRITING
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JOIN OUR TEAM OF INSTRUCTORS!

Professional and Public Programs (P3) at Extended University, is looking for dedicated, passionate instructors to share their talent, skills and knowledge with youth, adults and professionals in the community.

Make a Difference. Earn Some Extra Cash. Enhance Your Resume.

Instructors are needed for the following areas:

- Corporate & Business Training
- Community Enrichment courses for Adults and Youth
- Languages
- English Language Institute
- Corporate Customized Training

If you’re interested in teaching an existing course or have an idea for a new course, we’d love to hear from you.

For more information, email us at ppp@utep.edu with the subject line “P3 Instructor Employment Opportunities”.

THE OSHER LIFELONG LEARNING INSTITUTE
THE UNIVERSITY OF TEXAS AT EL PASO

Fall 2017

El Paso’s Premier University-Based Learning and Social Program for Seniors

- OLLI is a not-for-profit organization run by members, providing continuing education on the UTEP campus for those over age 50.
- Come for the intellectual stimulation; stay for the people.
- OLLI provides learning opportunities to enhance the quality of life and the health and well-being of adults.
- The OLLI experience allows older learners to be an integral part of the UTEP campus experience.
- The atmosphere at OLLI is relaxed and informal: sharing knowledge and ideas and forging friendships. No tests or pressure just the sheer joy of learning.
- Choose from up to ten courses per week, most from 1:30 to 4:45 p.m.

We welcome you to OLLI, where curious minds gather.

Program Dates
September 5 – December 8
(2 six week sessions)

Registration: August 14-25

Need more information? Call (915) 747-6280 or visit olliatutep.org

register at ppp.utep.edu • 915.747.5142
## AQUATICS – LIMITED SPACE

Take the plunge and learn to swim with P3’s Aquatic Youth Program! The program teaches students swimming techniques in logical and progressive stages, focusing on safety skills in and around the water. It is designed to give students a positive learning experience and self-confidence in the water from a very young age.

**Required:** Students must bring goggles to class.

**REGISTRATION WILL BE CLOSED TWO BUSINESS DAYS PRIOR TO THE BEGINNING OF THE CLASS.**

For pool access information or to register, please call (915) 747-5142 or visit our offices in Kelly Hall, Suite 102, Monday to Friday, 8 a.m. to 5 p.m.

### P3 POOL ID CARD

All swimming pool participants must purchase a P3 Pool ID Card to enter the Student Recreation Center. The P3 Pool ID Card is offered for a one-time fee of $15 and can be used for future paid swimming courses as long as it is for the same person. P3 Pool ID Cards are activated and usable ONLY during the time and schedule of the purchased course.

### STINGRAYS: Intermediate to Advanced Swimming Classes (AGES 5-17)

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<thead>
<tr>
<th>Course Code</th>
<th>Fee</th>
<th>Meetings</th>
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<tbody>
<tr>
<td>17FYAQ1000</td>
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<td>17FYAQ1001</td>
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### DOLPHINS Swimming Classes (AGES 7-10) Beginner to Intermediate

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### FROGS Swimming Classes (AGES 5 & 6) Beginner to Intermediate

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<tr>
<th>Course Code</th>
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### TADPOLES Swimming Class (AGES 3 & 4) (Must be accompanied by parent or guardian)

**NOTE:** For ages 3 and 4, a parent or guardian must accompany each child in the water!

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<tr>
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### SHARKS Swimming Class (AGES 5-10)

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<td>1 to 1:45 p.m.</td>
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### SEA LIONS Stroke Skills Class (AGES 7-17)

This course will help students advance upon their already established knowledge of swimming, endurance and breathing techniques. Swimming forms that will be touched upon include: the freestyle, backstroke, breaststroke, butterfly and much more.

**Required materials:** a pair of goggles.

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<tr>
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<td>10/21 - 11/18</td>
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ARTISTIC EXPRESSION

Artful Abstract Adventures (ENTERING GRADES 1-2)
Students will be immersed in the creative imagination of abstract art. This course will allow students to have fun, while learning about the wonderful world of abstract art in order to create their own works, by combining various techniques and materials (newspaper, tracing paper, tissue paper, tape, markers, acrylics.).

- **17FYAR1001**  | Fee: $49  | Meetings: 5  
  9/9 - 10/7  | Sa 11 a.m. to 12:30 p.m.

Kanvas Kidz (ENTERING GRADES 1-2)
This course will allow students to unleash their creative side by using the versatile medium of paint. Students will experiment using various mediums (acrylics, watercolor, shaving foam and food coloring). They will also learn to use paint with various tools, such as sponges, creative stamps, string and straws.

- **17FYAR1000**  | Fee: $49  | Meetings: 5  
  9/9 - 10/7  | Sa 9 to 10:30 a.m.

DIGITAL TECHNOLOGY

Tech - [Coding]
Through this course, students will learn introductory coding through hands-on and computer-based activities. In addition, students will create a video game, Android application, website, code a Star Wars BB8 robot and much more.

(AGES 8-12)
- **17FYIT1000**  | Fee: $157  | Meetings: 5  
  9/9 - 10/7  | Sa 1 to 4 p.m.

(AGES 12-17)
- **17FYIT1005**  | Fee: $157  | Meetings: 5  
  9/9 - 10/7  | Sa 9 a.m. to 12 N

(AGES 8-16)
- **17FYIT1010**  | Fee: $99  | Meetings: 3  
  11/4 - 11/18  | Sa 9 a.m. to 12 N

FITNESS FUN

Golf for Juniors (AGES 7-16) OFF CAMPUS
Do you have a budding golf pro at home? Give your son or daughter the opportunity to explore the fundamentals of the golf swing from a modern standpoint. Video analysis of your child’s golf swing will be provided during the course. Golf clubs are available if needed and range balls can be purchased at the driving range.

- **17FYHF3325**  | Fee: $69  | Meetings: 3  
  11/4 - 11/18  | Sa 9:30 to 11 a.m.

Kaanif Kidz (ENTERING GRADES 1-2)
Do you have a budding golf pro at home? Give your son or daughter the opportunity to explore the fundamentals of the golf swing from a modern standpoint. Video analysis of your child’s golf swing will be provided during the course. Golf clubs are available if needed and range balls can be purchased at the driving range.

- **17FYAR1000**  | Fee: $49  | Meetings: 5  
  9/9 - 10/7  | Sa 9 to 10:30 a.m.

MEET: Ms. Victoria Veilleux
Community Enrichment - YOUTH Instructor

Victoria Veilleux received her degree in Elementary Education (Special Education), and since has been teaching in EPISD for the last 15 years. She has been a part P3 Continue Education Program since 2013 and has taught multiple subjects including math (her specialty), reading and science. Her passion for teaching Elementary education has inspired her to keep up to date with learning techniques, as well as develop new strategies on how to better inspire her students.

Preparation for Basketball with Coach Samaniego (AGES 8-14)
In this course, participants will engage with basketball drills and conditioning methods in order to play the game of basketball more effectively and efficiently. Students will participate in skill-oriented basketball games and developmental techniques, all while having fun.

- **17FYHF5000**  | Fee: $49  | Meetings: 5  
  9/9 - 10/7  | Sa 9 to 10:30 a.m.

Start Smart Sports
Through this course, students will build upon their developmental skills in an effort to enhance their performance in different sports. Additionally, students will practice hitting, kicking, catching and throwing balls.

(AGES 3-5)
- **17FYHF1030**  | Fee: $43  | Meetings: 6  
  10/7 - 11/11  | Sa 10:15 to 11:15 a.m.

(AGES 6-8)
- **17FYHF1035**  | Fee: $43  | Meetings: 6  
  10/7 - 11/11  | Sa 9 to 10 a.m.

Tumbling
Students will be introduced to basic gymnastics skills (rolling, hand support skills and balancing) in a positive, fun and energetic learning environment. Participants will improve upon their locomotor skill development (hopping, skipping and running), and on preschool-early elementary social awareness skills (sharing, taking turns, courtesy, etc.).

**Required materials:** comfortable clothes, socks and shoes.

(AGES 3 AND 4)
- **17FYHF1041**  | Fee: $43  | Meetings: 6  
  9/9 - 10/14  | Sa 9 to 10 a.m.

(AGES 5 AND UP)
- **17FYHF1046**  | Fee: $43  | Meetings: 6  
  9/9 - 10/14  | Sa 10:15 to 11:15 a.m.

Youth Boxing & Conditioning (AGES 11-17)
Young boxers will learn the fundamentals of boxing, while also building self-confidence, discipline and work ethic. It is often best to learn the sport at an early age, as it implements good habits, while also staying in shape.

- **17FYHF0001**  | Fee: $39  | Meetings: 6  
  10/7 - 11/11  | Sa 10 to 11 a.m.

LIFE SKILLS AND HOBBIES

Babysitter Certification (AGES 11-17)
This training helps participants develop leadership skills, learn how to develop a babysitting business, as well as what it takes to be a safe and responsible babysitter. Babysitter, CPR and first-aid certification are included. Students are encouraged to wear comfortable clothing; however, tank tops are not permitted.

- **17FYLFH7010**  | Fee: $75  | Meetings: 2  
  10/7 - 10/14  | Sa 12 N to 4 p.m.

- **17FYLFH7011**  | Fee: $75  | Meetings: 2  
  11/4 - 11/11  | Sa 12 N to 4 p.m.

Italian Family Cuisine with Chef Jacopo Terzaroli GUARDIAN & CHILD (AGES 7-14)
Cooking is often thought as an adult occupation or hobby, but preparing dishes and learning culinary arts can be exceptionally rewarding and easy at a young age. In this course, students will: prepare healthy and tasty Italian meals, choose ingredients, practice proper kitchen safety and much more. All materials are included. Each participant must pay the fee for course. Each course will prepare different Italian meals.

- **17FYLFH0070**  | Fee: $59  | Meetings: 1  
  9/23  | Sa 9 a.m. to 12 N

- **17FYLFH0071**  | Fee: $59  | Meetings: 1  
  10/21  | Sa 9 a.m. to 12 N

register at ppp.utep.edu • 915.747.5142 33
COMMUNITY ENRICHMENT
YOUTH

MUSIC, DANCE AND THEATER

Children’s Acting Class (AGES 5-7)
This course will use theatrical exercises, games, and processes to help develop your child’s artistic, expressive and cognitive skills. Students will learn a variety of theatrical techniques that will benefit all aspects of their education, including listening skills, reading comprehension, vocabulary and team work.

17FYPA1000  I  Fee: $55  I  Meetings: 5
10/14 - 11/11  Sa 12 N to 2 p.m.

Intro to Guitar
(BEGINNER TO INTERMEDIATE)
In this class, participants will learned fundamental skills in reading music, playing chords, and songs. Suitable for beginners to intermediate levels of guitar playing.

Required materials: Acoustic guitar and guitar pick. Note that students should purchase guitars appropriate to their size. Make sure to ask the salesperson at the music store.

(AGES 6-11)
17FYPA0180  I  Fee: $45  I  Meetings: 6
9/9 - 10/14  Sa 10 to 11 a.m.

(AGES 12-17)
17FYPA0185  I  Fee: $45  I  Meetings: 6
9/9 - 10/14  Sa 9 to 10 a.m.

Guitar II
(INTERMEDIATE TO ADVANCED)
This course extends and expands upon concepts learned in Guitar I. Topics that will be discussed include: an introduction to chord scale, mode theory, chord building, etc.

Required materials: Acoustic guitar and guitar pick. Note that students should purchase guitars appropriate to their size. Make sure to ask the salesperson at the music store.

(AGES 12-17)
17FYPA0190  I  Fee: $45  I  Meetings: 5
10/21 - 11/18  Sa 9 to 10 a.m.

Teen Acting Class (AGES 13-17)
This course will help teens develop their acting skills, as well as build upon their confidence, leadership abilities and emotional expression. A focus is also placed on acting techniques that emphasize characterization and action. Students will work via monologues and scenes which will be showcased at the end of the course.

17FYPA1020  I  Fee: $55  I  Meetings: 5
9/9 - 10/7  Sa 2:30 to 4:30 p.m.

Youth Acting Class (AGES 8-12)
This course will help your child develop artistic, expressive and cognitive skills through acting. Students will learn acting techniques and activities using their voices, bodies and emotions. They will also work with short scenes and plays which will be showcased at the end of the course.

17FYPA1010  I  Fee: $55  I  Meetings: 5
9/9 - 10/7  Sa 12 N to 2 p.m.

MASTERING MATH

Master Math! (GRADES K-2)
Students will learn the basic foundations of math. They will practice activities of addition, subtraction, number operations, odds & evens, as well as number charts. Students will also learn fun strategies that will make math easy and understandable.

17FYMT0002  I  Fee: $47  I  Meetings: 5
9/9 - 10/7  Sa 9 to 10:30 a.m.
17FYMT0003  I  Fee: $47  I  Meetings: 5
10/21 - 11/18  Sa 9 to 10:30 a.m.

Math Counts! (GRADES 3-5)
This class will help your child develop the math skills required to succeed in the third, fourth and fifth grades. The curriculum will cover whole numbers, decimals, number theory, fractions, probability and much more. In addition, students in grades four and five will study percentages, while students in grade five will also study algebra.

17FYMT0210  I  Fee: $55  I  Meetings: 5
9/9 - 10/7  Sa 11:15 a.m. to 1:15 p.m.
17FYMT0211  I  Fee: $55  I  Meetings: 5
10/21 - 11/18  Sa 11:15 a.m. to 1:15 p.m.

Tackle the Tools of Reading (GRADES 3-5)
This class enhances a student’s understanding of reading strategies and comprehension. Students will learn to understand and distinguish differences, similarities, as well as draw conclusions on the structure and elements of a passage.

17FYRD0040  I  Fee: $55  I  Meetings: 5
9/9 - 10/7  Sa 9 to 11 a.m.
17FYRD0041  I  Fee: $55  I  Meetings: 5
10/21 - 11/18  Sa 9 to 11 a.m.

Success in Middle School Math
(GRADES 6-8)
This class will help your child develop the math skills required to succeed in the sixth, seventh and eighth grade. Topics that will be discussed include: equation solving, polynomials, graph types and much more.

17FYMT0215  I  Fee: $63  I  Meetings: 5
10/21 - 11/18  Sa 1:30 to 3:30 p.m.

Reading & Writing Skills for Middle School (GRADES 6-8)
This class enhances a student’s understanding of reading strategies and comprehension. Participants will engage in different reading and writing exercises to enhance their knowledge of effective writing techniques for future applications.

17FYRD0045  I  Fee: $63  I  Meetings: 5
9/9 - 10/7  Sa 1:30 to 3:30 p.m.

SUPER SCIENCE

Cool Che-Mysteries! (AGES 6-12)
Students will solve different Chem-mysteries in this hands-on science camp. Have they ever wanted to know how ice cream, bubble gum, glow sticks and their favorite candies are made? Through this course, they will learn the secret formulas behind all of those, and much more.

17FYSO0001  I  Fee: $73  I  Meetings: 5
9/9 - 10/7  Sa 9 to 11 a.m.

Mad Scientists! (AGES 6-12)
We’ll have your young scientist hooked on science and ready to dig into experiments that are colorful, gooey, sticky and slimy. They can also expect to engage with a different science each time they come into the classroom.

17FYSO0003  I  Fee: $73  I  Meetings: 5
9/9 - 10/7  Sa 1:30 to 3:30 p.m.

READING

Adventures in Reading (GRADES K-2)
In this course, students will work upon their independent reading skills by further understanding the use of phonics and word-attacking techniques. Emphasis will also be placed on effective literacy that engages, motivates and helps students succeed in reading and grammar.

17FYRD0905  I  Fee: $47  I  Meetings: 5
9/9 - 10/7  Sa 11 a.m. to 12:30 p.m.
17FYRD0906  I  Fee: $47  I  Meetings: 5
10/21 - 11/18  Sa 11 a.m. to 12:30 p.m.
Zoo Camp! (AGES 6-12)
Try your hand at being a zookeeper, as you learn what they do to take care of animals. Prepare animal food, learn about animal diets, how to clean them and much more. In addition, students will engage with amazing live animal encounters, go on animal walks and focus on a new type of animal each day.

17FYSC0002  | Fee: $73  | Meetings: 5
9/9 - 10/7  Sa 11:30 a.m. to 1:30 p.m.

TEST PREPARATION

SAT Math Preparation (ENTERING GRADES 9-12)
This class prepares students to succeed on the math section of the SAT examination. In addition to reviewing major math subjects (pre-algebra, algebra and geometry), students will learn about the format of the test, time-saving strategies and how to deal with anxiety through different test preparation strategies. All materials included.

17FYTS1100  | Fee: $143  | Meetings: 5
9/30 - 10/28  Sa 1 to 4 p.m.

SAT Reading/Writing Preparation (ENTERING GRADES 9-12)
This class prepares students to succeed on the reading/writing section of the SAT examination. Topics, such as the format of the test, strategies on critical reading, memorization and understanding proper writing functions will be discussed. At the completion of this course, students will be able to organize their thoughts, interpret reading passages and use diverse vocabulary. All materials included.

17FYTS1101  | Fee: $143  | Meetings: 5
9/30 - 10/28  Sa 9 a.m. to 12 N

Kid’s Fun Cupcakes (AGES 6-12)
Decorate cupcakes for birthday parties with fun, easy and amazing designs. You will work with frosting and fondant to design cookie monsters, Halloween bats, wolves, and much more. The instructor will provide most the materials but you will need to bring 6 cupcakes, a frosting spatula, and a container to take your creations home.

17FKLH1120  | Fee: $55  | Meetings: 1
9/23  Sa 9 a.m. to 1 p.m.

Wands, Potions, and Wizards! (AGES 6-12)
In this magical camp, students will get the chance to explore the science of potions and wizarding secrets from our favorite movies and books. They will create new chemical concoctions, mix up brain goo, bloodworms, levitate objects, create gas bubbles that disappear mid-air, and much more.

17FKSC0030  | Fee: $67  | Meetings: 1
10/14  Sa 9 a.m. to 4 p.m.

Junior Vet Day Camp! (AGES 6-12)
Discover the exciting world of animal science and profession of the veterinarian. Kids will explore what it’s like to be a vet, work closely with live animals, view x-rays, take apart body models, learn how to tell if an animal is sick and much more. In addition, there will be live animals visits, wherein they will get to meet lizards, snakes, mice, gerbils, etc.

17FKSC0031  | Fee: $67  | Meetings: 1
10/21  Sa 9 a.m. to 4 p.m.

Halloween Art Mash (AGES 5-9)
This course allows students to get creative and have fun, as they engage with Halloween-themed crafts. Activities include, carving pumpkins, trick-or-treat bags, making gooey paint, glow in the dark experiments and much more.

17FKAR1000  | Fee: $55  | Meetings: 1
10/28  Sa 9 a.m. to 2:30 p.m.

Super Saturdays
ONE-DAY CAMPS

NOTE: THE CAMPS ARE LISTED IN ORDER BY THE DATE THE CAMP TAKES PLACE ON.

Lunch Policy for all Super Saturday One-Day Camps: Students must bring their own lunch, beverages and snacks.

MONSTER-OLOGY! (AGES 6-12)
Your child will be thrown into a state of excitement, as they discover and conduct cool Halloween experiments, such as: bubbling cauldrons, creepy moving liquids, eerie smoke in the cups, and much more. In addition, they will learn practical science topics and create their own monsters to take home.

17FKSC0032  | Fee: $67  | Meetings: 1
10/28  Sa 9 a.m. to 4 p.m.

Holiday Wreaths for Kids (AGES 6-12)
Learn how to make wonderful holiday wreaths using materials, such as burlap & paper mesh with ribbon. Participants will create different types of wreaths (dependant on the holiday), learn about color coordination and use their imagination to put different combination together.

17FKLH1122  | Fee: $65  | Meetings: 1
11/4  Sa 9 a.m. to 1 p.m.

Junior Veterinary Medicine (AGES 6-12)
Get an up-close look at animal medicine and join us for this exciting second-go at vet camp. This camp is designed for students who want to continue learning more about animals and/or the field of veterinary medicine. Students will learn about animal anatomy, perform dissections and conduct hands-on activities involving live animals.

17FKSC0033  | Fee: $67  | Meetings: 1
11/4  Sa 9 a.m. to 4 p.m.

PaintBrush Studio (AGES 5-9)
In this class students will have the opportunity to experiment and learn unique painting techniques. They will engage in simple studio exercises, such as color mixing, creating light, shadows, as well as combining paint with other forms of media.

17FKAR1001  | Fee: $55  | Meetings: 1
11/4  Sa 9 a.m. to 2:30 p.m.

P3 Connection
LIKE US

Let us know how we are doing by sharing a comment on our Facebook account.

facebook.com/ppp.utep
A Craftful Harvest (AGES 5-9)
This course will give students the chance to discover and explore mixed media arts in various different ways. Students will use a variety of art materials, such as watercolor, acrylics, oil pastels, charcoal, and much more to produce awesome fall themed craft projects. In addition, they will learn the benefits and differences of these various mediums.
17FKAR1002 | Fee: $55 | Meetings: 1
11/11 Sa 9 a.m. to 2:30 p.m.

Engineering Design Squad (AGES 6-12)
Are you ready to make a zip line, roller coaster, or safely drop an egg off a two-story building? Join us on an adventure to explore the awesome world of engineering through this course. Students will use simple classroom materials to build crazy contraptions, toys and fun structures.
17FKSC0034 | Fee: $67 | Meetings: 1
11/11 Sa 9 a.m. to 4 p.m.

Mini Med School for Kids! (AGES 6-12)
Are you interested in becoming a doctor? Through this course, students will explore the world of medicine by conducting scientific experiments, learning about different body systems (cardiovascular, urinary, respiratory and digestive), taking blood pressure measurements, how to stop bleeding and much more.
17FKSC0035 | Fee: $67 | Meetings: 1
11/18 Sa 9 a.m. to 4 p.m.

Adventures in Chemistry! (AGES 6-12)
Explore atoms, molecules, acids and bases, reactions, density and other science-based topics through this course. Conduct interactive science experiments, such as: homemade light sabers, rainbow snow, edible slime and much more.
17FKSC0036 | Fee: $67 | Meetings: 1
12/2 Sa 9 a.m. to 4 p.m.

Creative Christmas Workshop (AGES 5-9)
Students will be wrapped up in the spirit of Christmas as they create holiday themed crafts. In this exciting workshop, they will learn the importance of craftsmanship using various methods of printmaking, sculpture, collaging and painting.
17FKAR1003 | Fee: $55 | Meetings: 1
12/9 Sa 9 a.m. to 2:30 p.m.

Jurassic Dragon World (AGES 6-12)
Are you ready to learn about some of the most interesting scaly and slimy living creatures? Through this course, students will make dinosaur egg tanks, dig for fossils, create 3D projects of prehistoric flora and fauna, and much more. In addition, students will also get the chance to hold lizards, snakes, turtles, frogs and salamanders.
17FKSC0037 | Fee: $67 | Meetings: 1
12/9 Sa 9 a.m. to 4 p.m.

Rockets and Robotics Lab (AGES 6-12)
Experiment with propulsion and test different kinds of awesome rockets. Students will then explore different robot designs, as they learn about electricity, motors and circuits. In addition, they will invent their own robot designs, through the use of recycled materials.
17FKSC0038 | Fee: $67 | Meetings: 1
12/16 Sa 9 a.m. to 4 p.m.

My daughter attended the Italian cooking course over Spring Break 2017. She loved it! She came home every day excited about the recipes she learned and how easy it was to prepare the dishes. The best part of it all was the night she made our family pasta puttanesca for dinner!"
GENERAL INFORMATION

Information
For information on Professional & Public Programs course offerings, policies or registration, call (915) 747-5142, fax (915) 747-5538 or drop by the Professional & Public Programs Office on the UTEP campus, at Suite 102, Monday through Friday, 8 a.m. to 5 p.m.

Registration Confirmation & Room Assignment
A confirmation will be e-mailed to you within 48 hours with all pertinent course information. Classes are located on campus unless noted otherwise. A participation form will be attached to be filled out for each participant. Please bring the completed form to ensure prompt check in.

Course Fees
Professional & Public Programs is committed to offering quality programs at affordable prices. Course fees are based on an estimated minimum number of students. Professional & Public Programs is self-sustaining; course fees cover all expenses. No support is received from state or local taxes.

Participation Guidelines
Participants, or their representatives, who behave in a manner which is disruptive to the learning process, interferes with the well-being of other participants or staff, or causes damage to University or contracted facilities, may be asked not to return to the class.

Special Accommodations/Needs
If you have a disability and require special accommodations, please contact us at (915) 747-5142 or ppp@utep.edu.

Register Early
A class is closed when it reaches maximum enrollment, so please register early. Classes that do not meet the minimum enrollment will be canceled. Registrants will be notified of course cancellations by phone and e-mail. Please provide day and evening phone numbers, as well as an e-mail address, with your registration. Refunds will be processed automatically for courses canceled by Professional & Public Programs. Please allow two to three weeks for processing.

Refund/Credit Voucher Policy
To keep cost as low as possible, we have instituted the following refund and credit policy. For your protection, we ask that you carefully review the terms below. Exceptions will not be made.

If you choose to withdraw from a course for any reason, your written request must be received by Professional & Public Programs three business days prior to the first class meeting. A full refund of your registration, less a $15 processing fee per course and cost of materials and/or lab fees, will be given. Please allow two to three weeks for processing. Refund requests must include your name, daytime telephone number, the course number or name, and reason for dropping the course. Telephone requests will not be accepted.

Please note: Certain courses are governed by their own refund policy.

Credit vouchers will be given when you withdraw from a class is within one to two business days prior to the first class meeting. Vouchers must be used toward another class of equal or greater value no later than Aug. 31, 2018. Each voucher will be issued in the amount of the registration, less a $15 processing fee and cost of materials and/or lab fees. Credit voucher requests must include your name, daytime telephone number, and the course number or name. Telephone requests will not be accepted.

Please note: Certain courses are governed by their own voucher policy.

No refunds will be given on or after the first class meeting. A $25 fee will be charged for returned or canceled checks.

Send your request via:
E-mail: ppp@utep.edu
Fax: (915) 747-5538
Mail: The University of Texas at El Paso
Professional & Public Programs
Kelly Hall, Suite 102
500 West University Avenue
El Paso, Texas 79968-0602

The University of Texas at El Paso does not discriminate on the basis of race, color, national origin, sex, religion, age, disability, veteran status or sexual orientation in the employment or provision of services.

Financing Options
The Sallie Mae Smart Option Student Loan and other private loans are available for selected courses with registration fees greater than $500. These interest-free payment plans allow you to spread out the registration fees cost over the course duration. Plans are administered directly by Sallie Mae. Visit www.salliemae.com/00366198 for more information.

Military Spouse Career Advancement Account Scholarship – MYCAA
The MyCAA Scholarship is a workforce development program that provides up to $4,000 of tuition assistance to eligible military spouses. P3 accepts MyC A funding for approved live and online certificate courses. To ensure your eligibility for the MyCAA Scholarship, call a Spouse Education & Career Opportunities - SECO Career Counselor at 1 (800) 342-9647 or visit the MyCAA Spouse Portal online at https://aiportal.acc.af.mil/mycaa and provide the required Spouse Profile information. Click on UTEP to view your course options.
JUST FOR YOU!

ENJOY 10% OFF ON US APPRECIATION DAYS JANUARY 2-31

RESTRICTIONS APPLY*

ONLINE REGISTRATION ONLY

During this time enjoy a 10% off on select courses! Whether you want to take photography, get fit or learn a new language, P3 has something to offer the whole family. Join us online 24/7 at ppp.utep.edu starting Tuesday, January 2nd, 2018 at 9 a.m. thru Wednesday, January 31st, 2018 at 12 midnight MT., for an opportunity to save 10% off. Options include courses from Community Enrichment: Adult and Youth (Aquatic classes excluded), Language and Cultural Studies (ELI – Core Program Excluded), Corporate Business & Training Skilled Professional Seminar Series, and select English Language Institute elective courses. Online Registration Only.

Enter promo code 18J4U

*All other Corporate & Business Training, English Language Institute Core Program, Aquatic (for youth and adults) and online courses are excluded. Cannot be applied to any other discounts. Discount only applies toward online registrations done between Tuesday, January 2nd at 9 a.m. and Wednesday, January 31st at 12 midnight MT.

SPRING 2018 PE PHYSICAL EDUCATION COURSES

Must be a current UTEP student in order to enroll in these credit courses. Look for a complete selection of courses through Goldmine.

> REGISTER

for one or two one-credit PE courses this coming semester. Courses are offered in the following disciplines:

BASKETBALL

SOCCER SWIMMING

BODY SCULPTING ZUMBA YOGA

PIYO PILATES SPINNING & MORE

For registration assistance contact the Registrar's Office at 915-747-5544 or by email at records@utep.edu.

For more information please contact Mirjana Babic via email at mbabic@utep.edu or by phone at 915-747-6283.

For the general public, fitness classes are offered through our Fit 4 Life programs. See pages 25-28 for more details.
CONTINUING EDUCATION AT UTEP
915-747-5142 | PPP.UTEP.EDU

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- LANGUAGE AND CULTURAL STUDIES
- ENGLISH LANGUAGE INSTITUTE
- CORPORATE CUSTOMIZED TRAINING
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